



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Commissioners Court Meeting Minutes
DEPARTMENT & PERSON MAKING REQUEST	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Consideration and action on approval of Minutes for May 9, 2016.
REASON FOR AGENDA ITEM	To approve the Minutes from the previous Commissioners Court meeting.
IS THERE DOCUMENTATION	After approval, the minutes will be posted on the County website.
WHO WILL THIS AFFECT?	The public
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Service awards May 2016		
DEPARTMENT & PERSON MAKING REQUEST	Sheryl D'Spain Treasurer		
PHONE # OR EXTENSION #	830-249-9343 ext 220		
TIME NEEDED FOR PRESENTATION	5 Minutes		
WORDING OF AGENDA ITEM	Marybeth Booth Justin Henthorne	30 Years 5 Years	Extension office Sheriff Office
REASON FOR AGENDA ITEM	Recognize County employees for their service to the county		
IS THERE DOCUMENTATION	No		
WHO WILL THIS AFFECT?	Countywide		
ADDITIONAL INFORMATION	None		



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016 OPEN SESSION	
SUBJECT	FY2016 Budget Adjustments
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. # 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of FY2016 Budget Adjustments and Emergency Declarations.
REASON FOR AGENDA ITEM	To correctly allocate funds needed in the budget.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Department Heads requesting adjustments
ADDITIONAL INFORMATION	None

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: MAY 23, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE ANIMAL CONTROL'S BUDGET FOR LEASE -OFFICE EQUIPMENT EXPENSES.

10-408-54620	LEASE - OFFICE EQUIPMENT	+	480
10-408-53300	FUEL & OIL	-	480

A BUDGET ADJUSTMENT IS NEEDED IN THE NON-DEPARTMENTAL BUDGET FOR BANK CHARGES & FEES EXPENSES.

10-409-53150	BANK CHARGES/FEES	+	100
10-409-52060	UNEMPLOYMENT INSURANCE	-	100

A BUDGET ADJUSTMENT IS NEEDED IN THE DISTRICT CLERK'S BUDGET FOR LEASE -OFFICE EQUIPMENT EXPENSES.

10-450-54620	LEASE - OFFICE EQUIPMENT	+	250
10-450-53110	POSTAGE	-	250

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY ATTORNEY'S BUDGET FOR EMPLOYEE INSURANCE BENEFIT EXPENSES.

10-475-52100	EMPLOYEE INSURANCE BENEFIT	+	1,670
10-475-52020	GROUP INSURANCE	-	1,670

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY AUDITOR'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-495-51490	TEMPORARY	+	160
10-495-54270	CONFERENCE/TRAINING	+	600
10-495-54061	COUNTY APPRAISAL DISTRICT	-	760

A BUDGET ADJUSTMENT IS NEEDED IN THE COURTHOUSE & RELATED BUILDINGS BUDGET FOR MISCELLANEOUS EXPENSES.

10-510-54240	INTERNET SERVICES	+	2,195
10-510-54504	REPAIRS - JP4/COMFORT EMS	+	1,770
10-510-53360	UNIFORMS	-	2,195
10-510-54503	REPAIRS - EMS	-	1,770

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: MAY 23, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE LAW ENFORCEMENT CENTER'S BUDGET FOR VEHICLE REPAIR & MAINTENANCE EXPENSES.

10-512-54540	VEHICLE - REPAIR & MAINT	+	400
10-512-55510	DATA PROCESSING EQUIPMENT	-	400

A BUDGET ADJUSTMENT IS NEEDED IN THE EMERGENCY MEDICAL SERVICE'S BUDGET FOR RADIO/RADAR REPAIR & MAINTENANCE EXPENSES.

10-540-54530	RADIO/RADAR - REPAIR & MAINT	+	25
10-540-54270	CONFERENCE/TRAINING	-	25

A BUDGET ADJUSTMENT IS NEEDED IN THE CONSTABLE PRECINCT TWO'S BUDGET FOR VEHICLE REPAIR & MAINTENANCE EXPENSES.

10-552-54540	VEHICLE - REPAIR & MAINT	+	200
10-552-54270	CONFERENCE/TRAINING	-	200

A BUDGET ADJUSTMENT IS NEEDED IN THE CONSTABLE PRECINCT FOUR'S BUDGET FOR UNIFORM EXPENSES.

10-554-53360	UNIFORMS	+	1,000
10-554-53300	FUEL & OIL	-	1,000

A BUDGET ADJUSTMENT IS NEEDED IN THE DEVELOPMENT MANAGEMENT'S BUDGET FOR CELLULAR PHONE EXPENSES.

10-590-54210	CELLULAR PHONES	+	450
10-590-54820	PROPERTY & LIAB INSURANCE	-	450

A BUDGET ADJUSTMENT IS NEEDED IN THE RECYCLING BUDGET FOR SMALL EQUIPMENT REPAIR & MAINTENANCE EXPENSES.

10-597-54531	SMALL EQUIPMENT - REPAIR & MAINT	+	5
10-597-53100	OFFICE SUPPLIES	-	5

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY HEALTH & WELFARE BUDGET FOR MISCELLANEOUS EXPENSES.

10-635-54270	CONFERENCE/TRAINING	+	245
10-635-54523	SOFTWARE MAINTENANCE	+	97
10-635-52100	EMPLOYEE INSURANCE BENEFIT	-	342

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: MAY 23, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE EMS DONATIONS BUDGET FOR OPERATING EXPENSES.

12-540-53330	OPERATING	+	3,000
12-540-53130	AWARDS	-	500
12-540-54050	MEDICAL - OTHER	-	500
12-540-54280	TRAINING	-	1,000
12-540-54520	OFFICE EQUIPMENT- REPAIR & MAINT	-	1,000

A BUDGET ADJUSTMENT IS NEEDED IN THE ANIMAL FACILITY DONATIONS BUDGET FOR OPERATING EXPENSES.

14-408-53330	OPERATING	+	1,500
14-408-55900	OTHER CAPITAL OUTLAY	-	1,500

A BUDGET ADJUSTMENT IS NEEDED IN THE JUVENILE BOARD TITLE IV-E BUDGET FOR OPERATING EXPENSES.

34-570-53330	OPERATING	+	500
34-570-54861	CONTRACT SERVICES	-	500

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: MAY 23, 2016

THE FOLLOWING BUDGET ADJUSTMENTS REQUIRE EMERGENCY DECLARATIONS FOR BUDGETARY PURPOSES DUE TO FUNDS NEEDED IN EXCESS OF BUDGETED AMOUNT.

REVENUE:

10-390-46750	FUND BALANCE TO BE EXPENDED	+	25,000
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EXPENSE:

10-700-57035	TRANSFER OUT TO JUVENILE PROBATION	+	25,000
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REVENUE:

12-390-46750	FUND BALANCE TO BE EXPENDED	+	8,862
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EXPENSE:

12-540-53330	OPERATING	+	8,862
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REVENUE:

25-390-46750	FUND BALANCE TO BE EXPENDED	+	1,500
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EXPENSE:

25-450-54999	OTHER SERVICES & CHARGES	+	1,500
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REVENUE:

35-390-46500	TRANSFERS FROM OTHER FUND	+	25,000
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EXPENSE:

35-570-54096	DETENTION	+	25,000
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KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Constable Precinct 4
DEPARTMENT & PERSON MAKING REQUEST	Chad Carpenter, Commissioner Pct 4 Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning the appointment of Brian Vaughan as Constable for Precinct 4.
REASON FOR AGENDA ITEM	To fill the vacancy
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Precinct 4
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION**

SUBJECT	Presentation of award
DEPARTMENT & PERSON MAKING REQUEST	Al Auxier, Sheriff
PHONE # OR EXTENSION #	249-9721
TIME NEEDED FOR PRESENTATION	10 min
WORDING OF AGENDA ITEM	Presentation of Certificate of Recognition to the Kendall County Sheriff's Office by the Texas Police Chiefs Association Foundation for the Texas Law Enforcement Best Practices Recognition Program
REASON FOR AGENDA ITEM	Presentation
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Kendall County Sheriff's Office
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION**

SUBJECT	Miralomas Subdivision Project
DEPARTMENT & PERSON MAKING REQUEST	Nicholas Prouty, President, Miralomas Development Mike Fincke, Commissioner Precinct 1
PHONE # OR EXTENSION #	830-249-9343 ext 212
TIME NEEDED FOR PRESENTATION	15 minutes
WORDING OF AGENDA ITEM	Presentation concerning the Miralomas Subdivision project.
REASON FOR AGENDA ITEM	Project update
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Precinct 1
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Bond Issuance for the Law Enforcement Center project.
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, County Auditor Duane Westerman, SAMCO Capital Markets
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and approval of an order by Commissioners Court of Kendall County, Texas authorizing the issuance of "Kendall County, Texas Limited Tax General Obligation Bonds, Series 2016"; Levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the bonds; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale and delivery of the bonds, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement, and an official bid form; complying with the letter of representations on file with the depository trust company; and providing an effective date.
REASON FOR AGENDA ITEM	This is the next step in issuing the bonds for the Law Enforcement Center.
IS THERE DOCUMENTATION	Yes, the order is available for review in the County Auditor's Office
WHO WILL THIS AFFECT?	The general public.
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

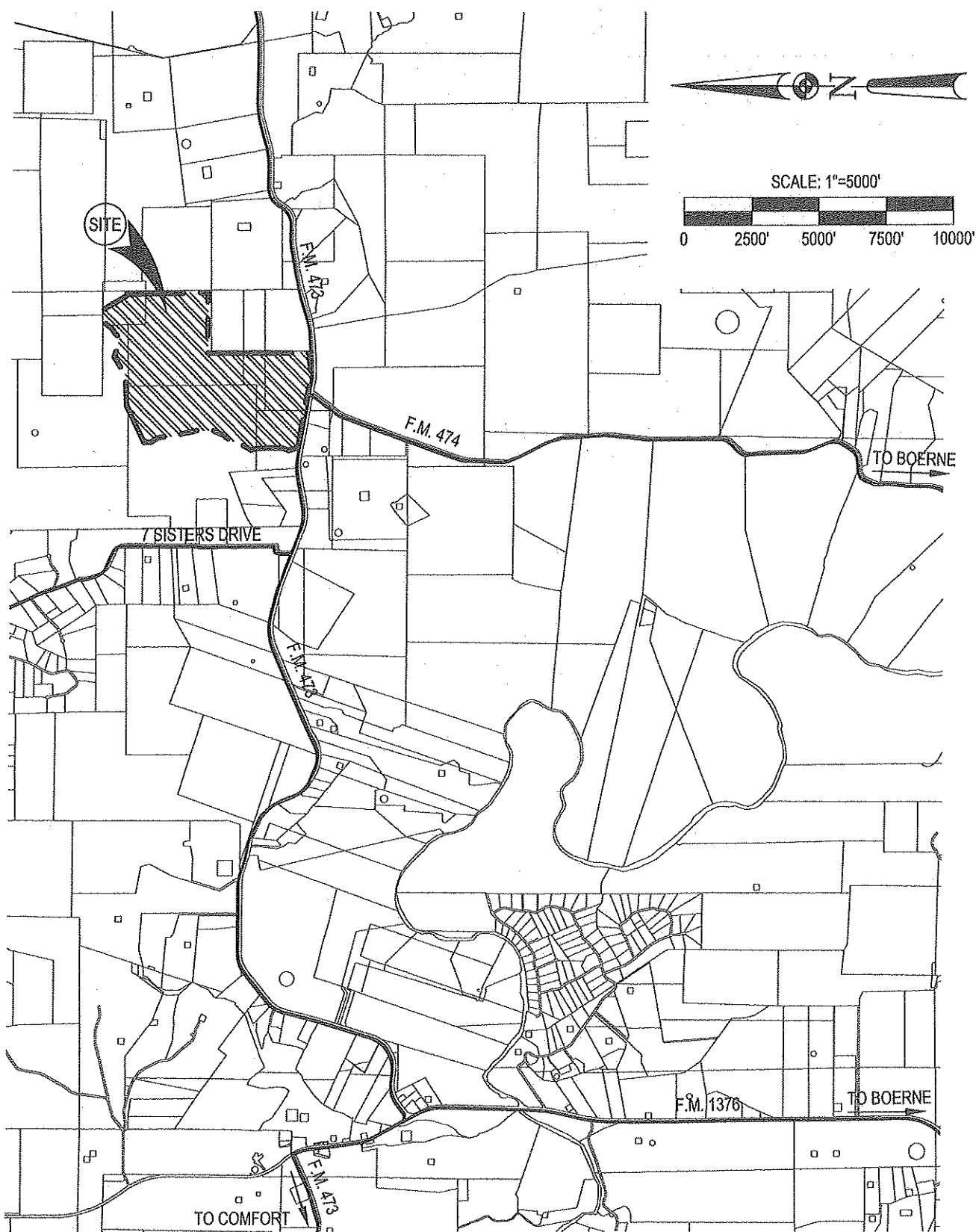
SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code).
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Final Plat High Point Ranch Subdivision Phase 4
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the Final Plat of High Point Ranch Subdivision Phase 4, Kendall County, Texas in accordance to section 204 of the Kendall County Development Rules and Regulations. The proposed subdivision consisting 150.83 acres, 25 residential lots, 2920 linear feet of Roadway for a density of 6.03 acres per lot. The cumulative density of Phase 1, 2, 3, and 4 of 6.02 acres per lot. The proposed subdivision will be served by individual water wells and on-site sewage treatment. (Jay Patterson, Southerland Land Development)
REASON FOR AGENDA ITEM	Final Plat High Point Ranch Subdivision Phase 4
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #3
ADDITIONAL INFORMATION	None



Date: Mar 17, 2015, 9:55am User ID: AMathis
 Z:\PROJECTS\2669 - 660 Acres Kendall Cnty Southernland\Drainage\EXHIBITS\266900 Location Map.dwg

MATKINHOOPER

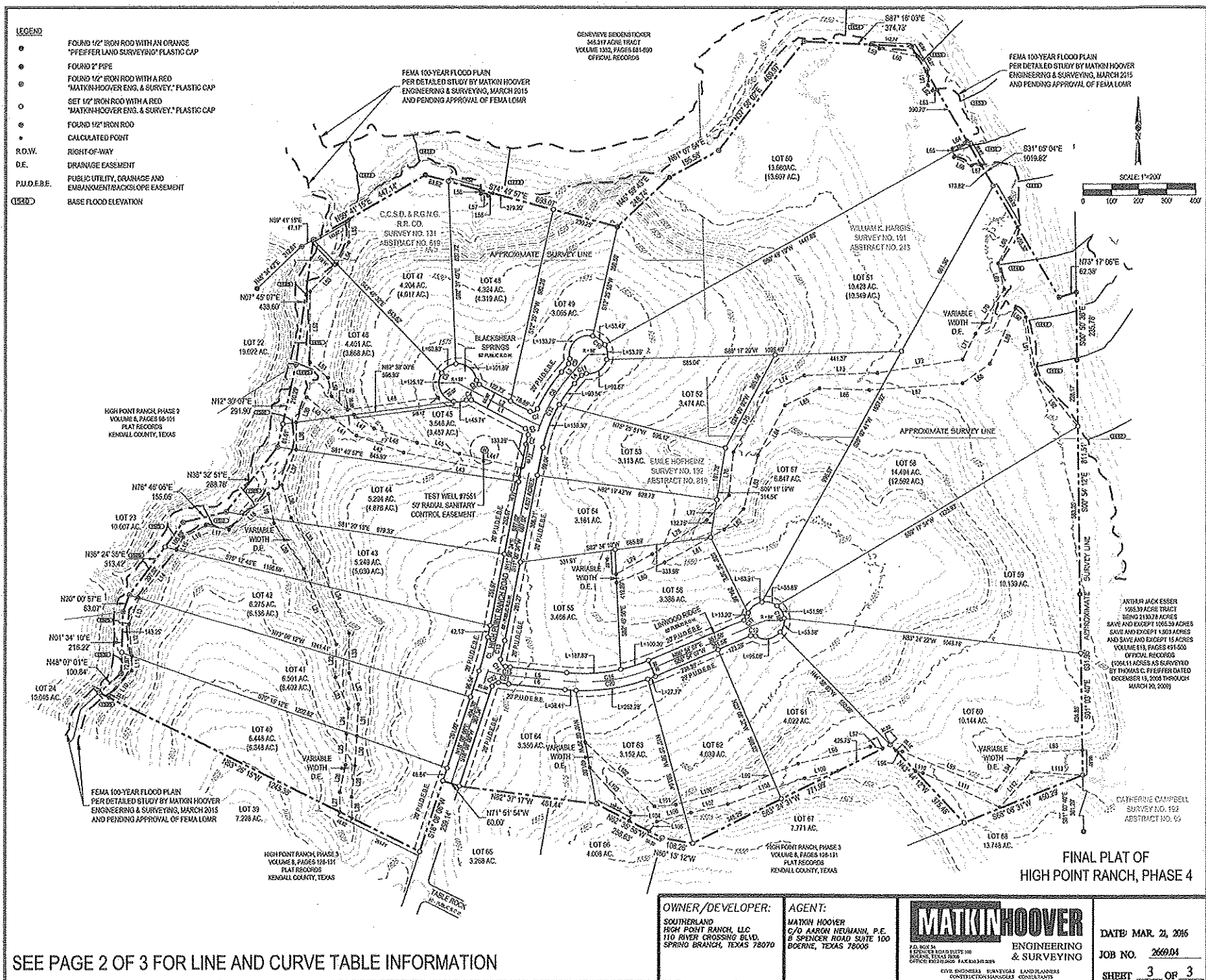
P.O. BOX 24
 8 SISTERDALE ROAD SUITE 100
 BOERNE, TEXAS 78006
 OFFICE: 512.247.1600 FAX: 512.247.1009
 TEXAS REGISTERED ENGINEERING FIRM # 004512

**ENGINEERING
 & SURVEYING**

CIVIL ENGINEERS SURVEYORS LAND PLANNERS CONSTRUCTION MANAGERS CONSULTANTS

LOCATION MAP
 FOR
 HIGH POINT RANCH SUBDIVISION
 SISTERDALE, TEXAS

JOB NO.	2669.00
DATE	MAR 2015
DESIGNED	AJM
CHECKED	KBK
SHEET	FIG. 1.1





KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Financial Guarantee High Point Ranch Subdivision Phase 4
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on accepting a subdivision bond for High Point Ranch Subdivision, Phase 4, in the amount of \$365,040.05 for the construction of roads and drainage (Jay Patterson, Southerland Land Development).
REASON FOR AGENDA ITEM	Financial Guarantee High Point Ranch Subdivision Phase 4
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #3
ADDITIONAL INFORMATION	None

HIGH POINT RANCH, PHASE 4

Street and Drainage Improvements Engineers Estimate

Updated: 3/22/2016

Item No.	Description	Unit	Qty	Unit Price	Amount
0100 2002	PREPARING ROW	ACRE	4.7	\$ 1,500.00	\$ 7,050.00
0110 6001	EXCAVATION (ROADWAY)	CY	2,770	\$ 8.62	\$ 23,877.40
0132 6004	EMBANKMENT (FINAL)(DENS CONT)(TY B)	CY	4,800	\$ 7.07	\$ 33,936.00
0247 6041	FL BS (CMP IN PLC)(TYA GR 2)(FNAL POS)	CY	2,670	\$ 82.95	\$ 221,476.50
0316 6022	ASPH (CRS-2)	GAL	8,481	\$ 3.02	\$ 25,612.62
0316 6222	AGGR(TY-PB GR-3 SAC-B)	CY	239	\$ 116.71	\$ 27,861.53
0169 2001	SOIL RETENTION BLANKET (CL 2)(TY G)	SY	110	\$ 6.60	\$ 726.00

Subtotal Drainage Improvements	\$ 340,540.05
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Miscellaneous

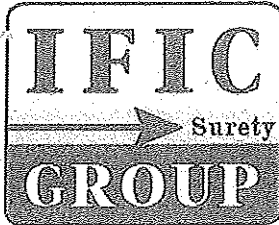
1.	SIGNAGE & STRIPING	LS	1	\$ 5,000.00	\$ 5,000.00
2.	TPDES SWPPP MEASURES	LS	1	\$ 4,000.00	\$ 4,000.00
3.	REVEGETATION OF ALL DISTURBED AREAS	LS	1	\$ 10,000.00	\$ 10,000.00
4.	CONSTRUCTION STAKING	LS	1	\$ 2,500.00	\$ 2,500.00
5.	CONSTRUCTION TESTING	LS	1	\$ 3,000.00	\$ 3,000.00

Subtotal Miscellaneous	\$24,500.00
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Total	\$ 365,040.05
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Note: 1. The unit prices listed herein are taken from Latest TxDOT Unit Price List and recent bid tabulations and are provided for Bonding and Estimation purposes only.





SUBDIVISION BOND

AMOUNT: \$365,040.05

BOND NO. 0688486

KNOW ALL MEN BY THESE PRESENTS: THAT WE, Southerland High Point Ranch, LLC as Principal, and International Fidelity Insurance Company, a New Jersey corporation authorized to do business in the State of Texas with its main bonding office at One Newark Center, 20th floor, Newark, New Jersey as Surety, are held and firmly bound unto the Kendall County Judge or the Judge's successors in office as Obligee, in the full and just sum of Three Hundred Sixty Five Thousand Forty dollars and 5/100 (\$365,040.05) lawful money of the United States, to the payment of which sum, well and truly to be made, the Principal and the Surety bind themselves, their successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED AND DATED THIS 23rd day of May 2016

WHEREAS, the Principal has entered into an agreement with the Kendall County Judge or the Judge's Successors in office as Obligee, guaranteeing that the principal will construct, install and complete the improvements

at certain land known as, "High Point Ranch, Phase 4" all of which improvements shall be maintained and completed on or before May 23, 2018.

The streets and the drainage requirements for the subdivision will be constructed:

- a) In accordance with the specifications approved by the Commissioners' Court; and
- b) Within the time set by the Court, but not to exceed two years from the date of the approval of the final plat.

NOW, THEREFORE THE CONDITION OF THIS OBLIGATION IS SUCH, THAT IF THE principal shall carry out all the terms of said agreement and perform all the work as set forth therein, all within the time set forth in said agreement, then this obligation shall be null and void; otherwise to remain in full force and effect. FURTHERMORE, the rights of the Obligee hereunder are exclusive to it and the surety shall have no obligation hereunder to any person or entity other than the named Obligee herein. The rights of such Obligee are not assignable.

ATTEST: Corken O. Hoskins

PRINCIPAL: Southerland High Point Ranch, LLC

BY: [Signature]

Timothy D. Smith, Treasurer, American Land Partners
Inc., Manager of National Timber Partners, LLC
Manager of Southerland High Point Ranch, LLC

SURETY: International Fidelity Insurance Company

ATTEST: Donna M Bishop

BY: [Signature]

Grace J. Gray

Attorney-in-Fact

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY, a corporation organized and existing under the laws of the State of Pennsylvania, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

ERIC P. PRATT, KATHLEEN M. O'BRIEN, DIANE J. WOJCIK, DONNA M. BISHOP, GRACE J. GRAY

North Adams, MA.

their true and lawful attorney(s) in fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, Chief Executive Officer or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

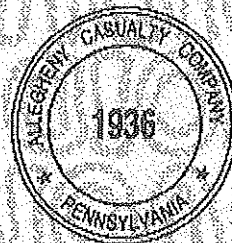
IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 22nd day of July, 2014.



STATE OF NEW JERSEY
County of Essex

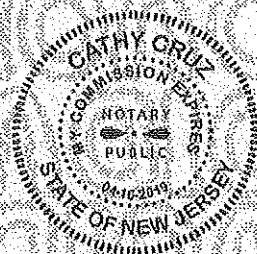
Robert W. Minster

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 22nd day of July 2014, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



Cathy Cruz

A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this

23rd

day of

May 2016

Maria H. Branco

MARIA BRANCO, Assistant Secretary



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Request for Relief from Minimum Building Set Back
DEPARTMENT & PERSON MAKING REQUEST	Development Management - Richard Tobolka
PHONE # OR EXTENSION #	830-249-9343 Ext. 250
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from minimum building setback of 50ft in accordance to section 300.1100 of the Kendall County Development Rules and Regulations. The proposed building set back of 25ft was approved by the Diamond Ridge Architectural control committee.
REASON FOR AGENDA ITEM	Request for Relief from Minimum Building Set Back
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Pct #1
ADDITIONAL INFORMATION	None

REQUEST FOR RELIEF (Variance)

From the Kendall County (KC) Development Rules and Regulations
(Section 106)

1. Date 5/10/2016
2. Location of Property: Lot 104, Blue Diamond
3. Name of Subdivision (If Applicable): Diamond Ridge
4. Property Owner/Developer Name: Blayne Gerfers
5. Relief Requested (Reference the specific Section/Paragraph of the current KC Development Rules and Regulations and state the relief requested).
25 foot setback versus the standard 50 foot setback
6. Reason(s) for Requesting Relief: (Please refer to Section 106, Relief by County Commissioners Court in answering these questions)
 - a. Are there special circumstances or conditions affecting the land involved such that the strict interpretation of the provisions of these regulations would deprive you of the reasonable use of this land: YES (if "yes" please state the special circumstances or conditions)
The useable/buildable space on the lot is closer to the street,
therefore we are asking to build our home closer to the street.
 - b. Is relief necessary for the preservation and enjoyment of a substantial property right of yours? (if "yes", please state the substantial property right involved)


Property Owner Signature

Blayne Gerfers
Print Owner Name

Date 5/10/2016

VARIANCE TO USE RESTRICTIONS TO THE PUBLIC -
DIAMOND RIDGE, A SUBDIVISION,
KENDALL COUNTY, TEXAS

STATE OF TEXAS

COUNTY OF KENDALL

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, BLANCH DOUBLE DIAMOND DEVELOPMENT CORP., as the Developer of the Diamond Ridge Subdivision, filed certain restrictive covenants which affect the Subdivision pursuant to a Declaration of Covenants, Conditions and Restrictions, which is recorded under Clerks Number 00185087, Volume 863, page 642-661, in the Official Public Records, Kendall County, Texas, (hereinafter "Declaration"); and

WHEREAS, the Declaration states, in Article 3.02, that "No building of any kind shall be located on any lot nearer than twenty-five (25) feet to the side Property Line, nor nearer than fifty (50) feet to the rear Property Line, nor nearer than fifty (50) feet to the front Property Line..."; and

WHEREAS, on April 30, 2016, Blayne and Susan Gerfers (hereinafter "Owners") of lot 104, in Diamond Ridge, which Lot is more fully described on the plat of Diamond Ridge recorded in Volume 4, page 264-271, of the Map and Plat Records of Kendall County, Texas have requested a variance be granted which reduces the front set back on Lot 104 from fifty (50) feet to twenty-five (25) feet; and

WHEREAS, under the Declaration, the Diamond Ridge Architectural Control Committee has the authority to grant all variances;

NOW, THEREFORE, for and in consideration of the premises, the Diamond Ridge Architectural Control Committee amends the front set back to reduce from fifty (50) feet to twenty-five (25) feet the front set back line of Lot 104.

All other provisions of the Declaration shall remain in full force and affect as written.

EXECUTED this the 30th day of April, 2016

DIAMOND RIDGE ARCHITECTURAL CONTROL COMMITTEE

BY:



Michael Whitehead

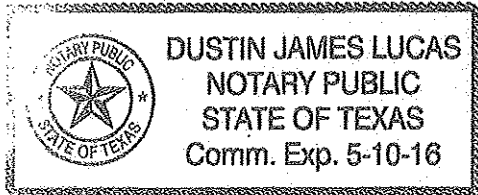
THE STATE OF TEXAS

*

COUNTY OF KENDALL

*

This instrument was acknowledged before me on this the 30th day of April, 2016
by MICHAEL WHITEHEAD, Member of the DIAMOND RIDGE ARCHITECTURAL CONTROL
COMMITTEE, on behalf of said committee.



Dustin Lucas
NOTARY PUBLIC, STATE OF TEXAS

KenFloodPlain 2010
FLD_ZONE, FLOODWAY

0.2 PCT FLOOD HAZARD,

A

AE,

AE, FLOODWAY

X

BLUE DIAMOND

This Geographical Information System Product, is provided "as is" without warranty of any kind and Kendall County expressly disclaims all expressed and implied warranties, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Kendall County does not warrant, guarantee, or make any representations regarding the use, or the results of the use, of the information provided to you by Kendall County, in terms of correctness, accuracy, reliability, timeliness or otherwise. The entire risk as to the results and any performance of information obtained from Kendall County is entirely assumed by the recipient.



1 inch = 100 feet

0 25 50 100 Feet



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016 OPEN SESSION	
SUBJECT	Request for Relief from Replat Fee
DEPARTMENT & PERSON MAKING REQUEST	Chad Carpenter, Commissioner Precinct 4 Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on a request for relief from replatting fees for the Waring Volunteer Fire Department.
REASON FOR AGENDA ITEM	Request for Relief from Replat Fee
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Waring Volunteer Fire Department in Precinct 4
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Monthly Reports - Fee Offices
DEPARTMENT & PERSON MAKING REQUEST	County Auditor's Office Corinna Speer, Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of monthly reports for April 2016.
REASON FOR AGENDA ITEM	To approve monthly reports from fee offices as required by law. To approve monthly reports from departments which collect money for services.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Departments who submit a monthly report to the County Auditor's Office.
ADDITIONAL INFORMATION	None

**FEES OF OFFICE REPORTS
FY 2016**

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>Total</u>
Animal Control	\$2,852.13	\$2,124.93	\$2,941.99	\$2,503.09	\$2,865.31	\$2,412.48	\$2,587.71						\$18,287.64
Brush Site	\$2,488.00	\$1,452.00	\$1,234.00	\$2,072.50	\$2,020.00	\$2,676.00	\$2,750.50						\$14,693.00
Constable 1	\$1,880.00	\$0.00	\$0.00	\$0.00	\$120.00	\$200.00	\$60.00						\$2,260.00
Constable 2	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.64	\$60.00						\$323.64
Constable 3	\$60.00	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$200.00						\$380.00
Constable 4													
County Attorney Fees	\$37.46	\$98.46	\$28.50	\$80.00	\$40.00	\$80.00	\$60.00						\$424.42
Elections-Public Info Fees	\$15.00	\$40.00	\$50.00	\$42.30	\$10.00	\$152.90	\$48.60						\$358.80
Fire Marshal				\$579.50	\$1,212.00	\$35.00	\$1,014.00						\$2,840.50
Health Inspector	\$765.00	\$1,950.00	\$28,435.00	\$17,150.00	\$1,840.00	\$1,085.00	\$1,455.00						\$52,680.00
Parks	\$2,100.00	\$350.00	\$0.00	\$2,680.00	\$2,560.00	\$5,440.00	\$3,770.00						\$16,900.00
Recycling	\$1,204.96	\$0.00	\$1,203.37	\$942.74	\$0.00	\$0.00	\$0.00						\$3,351.07
Sheriff's Office	\$2,257.81	\$639.20	\$257.04	\$1,481.30	\$946.17	\$595.00	\$403.50						\$6,580.02
Solid Waste-Boerne	\$9,747.00	\$8,797.50	\$10,075.50	\$11,198.00	\$9,369.00	\$10,486.00	\$11,792.05						\$71,465.05
Solid Waste-Comfort	\$329.00	\$378.00	\$409.00	\$490.00	\$500.00	\$472.00	\$438.00						\$3,016.00
Treasurer	\$24.40	\$0.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.50						\$28.90
<i>The following reports contain fees that are remitted to the State of Texas:</i>													
County Clk-Civil	\$43,459.85	\$37,916.83	\$38,749.14	\$42,670.38	\$38,300.24	\$43,133.22	\$47,073.40						\$291,303.06
County Clk-Criminal	\$9,357.00	\$11,359.00	\$9,146.68	\$15,847.00	\$16,187.00	\$17,415.00	\$18,112.60						\$97,424.28
County Clk-Prob Fees	\$2,378.31	\$2,345.69	\$2,268.00	\$2,340.00	\$2,406.00	\$3,065.00	\$3,265.00						\$18,068.00
Development Mgt.	\$6,581.00	\$10,375.00	\$4,930.00	\$5,810.00	\$9,548.00	\$7,483.00	\$8,280.00						\$53,007.00
District Clerk-Citations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00
District Clerk-Civil	\$14,722.64	\$10,201.33	\$10,919.49	\$11,080.70	\$13,676.15	\$16,522.41	\$13,137.88						\$90,260.60
District Clerk-Criminal	\$6,534.52	\$4,583.64	\$2,173.31	\$3,046.48	\$3,224.57	\$6,144.37	\$3,143.62						\$28,850.51
JP 1	\$6,026.46	\$4,965.36	\$6,880.06	\$6,973.55	\$12,676.19	\$12,011.51	\$9,733.09						\$59,266.22
JP 2	\$4,686.07	\$5,075.98	\$3,425.08	\$5,560.78	\$4,577.60	\$6,092.58	\$3,063.07						\$32,481.16
JP 3	\$7,081.04	\$4,549.06	\$7,940.15	\$5,512.16	\$6,172.35	\$7,394.45	\$8,284.05						\$46,933.26
JP 4	\$21,903.51	\$18,398.03	\$17,345.35	\$22,698.70	\$30,540.57	\$19,676.11	\$24,163.45						\$154,725.72
Tax Assessor	\$90,240.91	\$74,431.24	\$88,480.70	\$362,200.10									\$615,352.95
TOTAL	\$236,992.07	\$200,091.25	\$236,892.36	\$522,959.28	\$158,851.15	\$162,579.67	\$162,896.02						\$1,681,261.80
<i>FY '15 Totals for Comparison</i>	<i>\$229,978.62</i>	<i>\$182,343.14</i>	<i>\$255,773.16</i>	<i>\$488,369.09</i>	<i>\$306,531.26</i>	<i>\$243,644.48</i>	<i>\$695,545.58</i>						<i>\$2,402,185.33</i>



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Job Description
DEPARTMENT & PERSON MAKING REQUEST	Human Resources Department, Juanita Espino
PHONE # OR EXTENSION #	830-249-9343 ext 600
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the job description for Parks Manager
REASON FOR AGENDA ITEM	Job duties revised
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Parks Department
ADDITIONAL INFORMATION	No

KENDALL COUNTY CLASS SPECIFICATION

PARKS MANAGER

Grade:

GENERAL SUMMARY:

Under limited supervision, manages the Parks Department, including planning and implementation of park programs and strategies business/financial operations, management of personnel, facilities maintenance, capital improvement programs, scheduling and conduct of special events, cultural activities, public information/marketing and leisure time programs for all ages and interest groups; assures programs are delivered in a safe manner and within budget constraints.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Duties may include but are not limited to the following:

- Directs the Parks Department staff and activities to provide services to the community; provides leadership to assure that management and maintenance of parks is accomplished consistent with the County's goals as established by the Commissioners Court.
- Coordinates the parks and recreation programs with other county departments and outside organizations such as school districts and various community based organizations.
- Plans, organizes, implements and oversees Park Department operations and programs; to assure the level of services meets customer needs within budgetary constraints in compliance with state and Federal policies and regulations.
- Plans for and oversees the construction, maintenance of facilities, landscaping of grounds, and general operation of parks and any other designated County recreational facilities.
- Oversees the process of updating the Parks Master Plan and makes recommendations based on public input and professional appraisal of the needs of the community.
- Manages the operation and maintenance of the Ring Mountain Events Center.
- Evaluates Departmental operations and activities, and recommends changes and improvements to existing programs, priorities, policies and procedures.
- Prepares required reports of Parks activities and community participation;
- Develops and manages budget and monitors expenditures;
- Supervises personnel including instructing, assigning, reviewing and planning the work of others; monitoring work standards; coordinating operations; allocating personnel and equipment; and recommending employee hiring, transfers, promotions, and salary increases; reviews personnel complaints and takes appropriate action; follows disciplinary procedures as needed for individual personnel including counseling, evaluation, and dismissal.

Parks Manager Class Specification

Kendall County

- Represents Parks Department to other County departments, elected officials and outside agencies; interprets and explains Parks policies, procedures, rules and regulations; coordinates strategies to integrate services with other County departments and outside agencies.
- Performs other duties as assigned or required.

Experience and Training:

Bachelor's degree in Parks and Recreation, Landscape Architecture, Business Administration or Public Administration, or closely related field; five (5) years' experience that includes parks and recreation administration and operation; and five (5) year's supervisory experience; or an equivalent combination of education and experience.

Licenses or Certifications:

- Must possess a valid Texas Driver's License.
- Pest control and Herbicide applicators license or be able to obtain within nine (9) months from date of hire.
- **Knowledge of:**
- Laws, ordinances, policies, rules and regulations governing the conduct and safety of county parks, and public recreational facilities and programs.
- Principles and practices of administrative management, including laws and regulations concerning personnel management, budgeting, procurement, and strategic planning methodology.

Ability to:

- Analyze issues, evaluate alternatives, and make logical decisions.
- Assume management level responsibilities making appropriate decisions, while assuring compliance with departmental goals and objectives.
- Interpret and apply departmental and county policies.
- Develop recommendations for improvements of recreational programs and facilities.
- Supervise staff, and properly delegate tasks.
- Assess and prioritize multiple tasks, projects and demands.
- Promote and enforce safe work practices.
- Establish and maintain cooperative working relationships with employees, officials, other community services agencies and the general public.
- Operate a personal computer utilizing a variety of business software.
- Effectively communicate, both verbally and in writing.
- Walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, and bend repeatedly.
- Operate a motor vehicle.
- Exert moderate physical effort indoors and outdoors.

Parks Manager Class Specification
Kendall County

- Lift and move objects weighing 50 pounds.

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.

DRAFT



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Job Description
DEPARTMENT & PERSON MAKING REQUEST	Juanita Espino, Human Resources Director County Judge, Darrel L. Lux
PHONE # OR EXTENSION #	830-249-9343, ext 212
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve the job description for Information Desk/Translator.
REASON FOR AGENDA ITEM	Newly created job
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Courthouse visitors and personnel
ADDITIONAL INFORMATION	No

KENDALL COUNTY CLASS SPECIFICATION

INFORMATION DESK / TRANSLATOR

Grade:

GENERAL SUMMARY

Under the supervision of the County Judge, the purpose of the position is to provide information and direction to County Courthouse visitors, translation services, assistance to the PBX operator, be a central notary public service, and provide assistance to the Administrative Manager.

EXAMPLES OF ESSENTIAL FUNCTIONS

Duties may include but are not limited to the following:

Greet the public in a friendly and pleasant manner and assist them by giving information or directions to appropriate locations.

Assist the public and County personnel by interpreting Spanish to English and English to Spanish in both spoken or written situations.

Provide backup telephone coverage for the PBX operator, directing calls to the appropriate office, and answering questions about County services.

Perform notary public duties to the general public and County personnel.

Assist the Administrative Manager to the County Judge in the performance of office tasks to include answering the telephone, taking messages, making copies, greeting visitors, maintaining a filing system, typing correspondence and reports, preparing envelopes for mailing, maintaining inventory of supplies, maintaining neatness of office areas.

Other duties as assigned by the County Judge.

EXPERIENCE AND TRAINING

Experience as front desk representative, receptionist or similar position

Thorough knowledge of customer service and general office procedures

Strong communication and people skills

Fluent in English and Spanish for reading, writing, and speaking

Good organizational and multi-tasking skills

High school diploma or GED; supplemented by one (1) to two (2) years previous experience or training that includes office support.

LICENSES AND CERTIFICATIONS

Valid Texas driver's license

Commissioned by the State of Texas as a Notary Public (or ability to obtain commission after employment)

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Correct English and Spanish usage and grammar
- Modern office procedures and equipment (e.g. telephone, computer, printer, fax)

Ability to:

- Interpret Spanish to English and English to Spanish, both orally and in writing
- Maintain polite, professional demeanor and calm composure when interacting with the public and County personnel
- Listen attentively to members of the public and County personnel and then provide correct and complete information
- Read and comprehend instructions and correspondence
- Edit and proofread correspondence and other documents for accuracy and correctness
- Assist County offices by providing interpreting services by telephone or in the departmental offices, courtrooms, and other locations
- Maintain records of interpreting and translation activities
- Maintain records of notary services provided
- Work cooperatively with other County departments
- Work independently in the absence of supervision
- Operate telephone switchboard to answer and forward calls or provide information
- Accept and sign for the delivery of letters, packages, and deliveries and distribute them in a timely manner to addressees
- Respond to inquiries and complaints from the general public
- Understand and exchange information correctly with supervisors and co-workers when receiving assignments and instructions

Information Desk/Translator Class Specification
KENDALL COUNTY

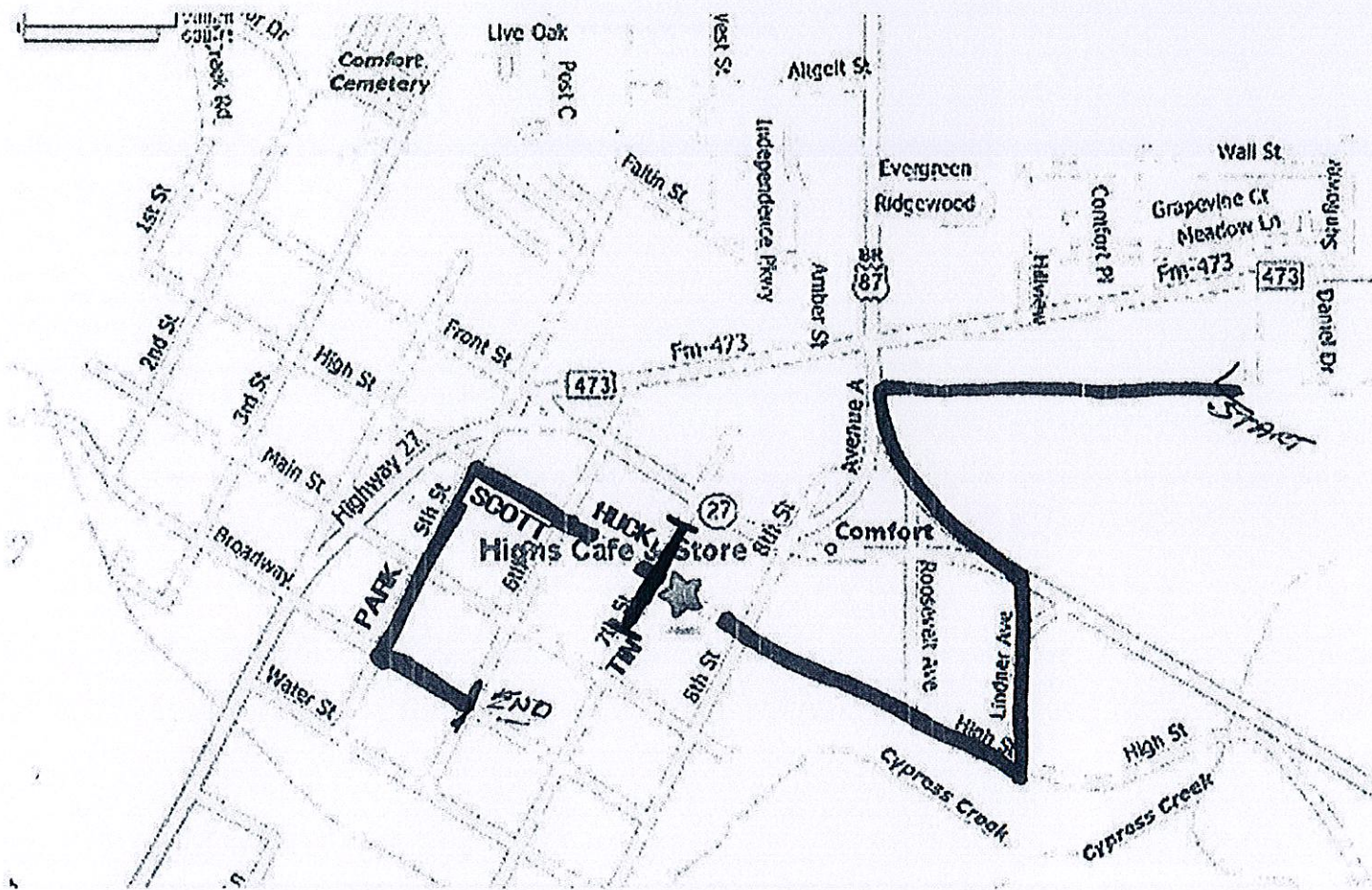
- Maintain discretion and confidentiality of subjects deemed confidential by applicable law
- Proficient in the operation of a computer, including word processing, research, software programs and other applications in a Windows environment
- Follow safe work practices including workplace safety policies and procedures
- Walk, stand, and sit for long periods of time
- Safely operate a motor vehicle
- Exert light physical work in an office environment in a mainly sedentary position

Kendall County is an Equal Opportunity Employer and maintains compliance with the Americans with Disabilities Act by providing reasonable accommodations to qualified individuals and employees with disabilities.



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 5/23/2016 OPEN SESSION	
SUBJECT	Street Closures for Comfort's 4th of July Parade
DEPARTMENT & PERSON MAKING REQUEST	Chad Carpenter, Commissioner Pct 4
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action to approve 1) closing the following streets in Comfort from 9:30 a.m. to 12:30 p.m. for the 4th of July parade on Saturday, July 2, 2016: Idlewilde Boulevard, Daniel Drive, Edgewood Drive, part of Highway 87 and Highway 27, Lindner Avenue, High Street, and 5th Street; and 2) granting permission to block off Main Street from Highway 27 to Fifth Street between the hours of 6:00 a.m. to 3:00 p.m. allowing access only for emergency and other authorized vehicles; and 3) closing Seventh Street from the 400 block to the 700 block from 6:00 a.m. to 7:00 p.m. for pedestrian traffic and vendor booths.
REASON FOR AGENDA ITEM	To close streets to allow for Comfort's 4th of July parade and activities.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Downtown area of Comfort
ADDITIONAL INFORMATION	None



PARADE ROUTE 2016

SATURDAY JULY 2



630 Front Street (PO Box 777) Comfort, Texas 78013

May 17, 2016

Dr. Chad Carpenter
Kendall County Commissioner #4
201 E. San Antonio Street
Boerne, TX 78006

Dear Commissioner Carpenter:

Comfort's 2016 4th of July Celebration is scheduled for Saturday, July 2. We are asking permission to close off streets as described below.

The parade begins at 10:00 AM after having lined up on Idlewilde Blvd., Daniel Drive and Edgewood Dr. The parade travels onto Hwy. 87 and Hwy. 27, turns onto Lindner Ave. to High St., turns right and proceeds down High St. to Fifth St. where it turns left and disbands in the Comfort Park on Broadway St. The parade is usually over by 12:30 PM, depending on the number of entries.

The Comfort Chamber of Commerce is requesting permission from the Commissioner's Court to close Lindner Avenue, High Street and Fifth Street on this parade route during parade times.

Permission is also requested to block off Main Street from Hwy. 27 to Fifth Street between the hours of 6:00 AM – 3:00 PM, allowing parking along that section for emergency and authorized vehicles as suggested by the Comfort Volunteer Fire Department. Also, we request the closing of Seventh St. from the 400 block to the 700 block from 6:00 AM – 7:00 PM to be used for pedestrian traffic and vendor booths.

Thank you for your assistance in this matter.

Best regards,

A handwritten signature in black ink, appearing to read "Jay E. Yount".

Jay E. Yount
Vice President
Comfort Chamber of Commerce

DIRECTORS

*Debbie Dennis—Scott Faber—David Guthrie—Terry Langston—Denise Rabalais—Judy Stakes
Margaret Stone—Kurt Solis—Kjell Stensrud—Jay Yount*

830.995.3131—info@comfort-texas.com

Executive Director: Shirley Solis—Office Administrator: Rose Burckhardt



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 5/23/2016 OPEN SESSION	
SUBJECT	Letter of Permission for TABC for Comfort's 4th of July Event
DEPARTMENT & PERSON MAKING REQUEST	Chad Carpenter, Commissioner Pct 4
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	2 minutes
WORDING OF AGENDA ITEM	Consideration and action on a letter of permission from Commissioners Court to the Comfort Chamber of Commerce for the Texas Alcoholic Beverage Commission (TABC) to allow the Chamber to sell beer and wine at their booth on Seventh Street at High Street and at the Comfort Park during Comfort's 4th of July event on Saturday, July 2, 2016.
REASON FOR AGENDA ITEM	TABC requires a letter from the County.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Precinct 4
ADDITIONAL INFORMATION	None



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016

OPEN SESSION

SUBJECT	Status Report Herff Road Phase II
DEPARTMENT & PERSON MAKING REQUEST	Interim County Engineer Rick Tobolka
PHONE # OR EXTENSION #	830-249-9343 ext 250
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Status Report Herff Road Phase II
REASON FOR AGENDA ITEM	Status Report Herff Road Phase II
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 5/23/2016

OPEN SESSION

SUBJECT	Summary of the April Road Report.
DEPARTMENT & PERSON MAKING REQUEST	Road and Bridge: Ricky Pfeiffer , Road Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 656
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the road activities for April.
REASON FOR AGENDA ITEM	Report the progress of road work.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide progress report.
ADDITIONAL INFORMATION	None.



Kendall County Road & Bridge Monthly Report April 2016

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Brush						
DODGE RD		@ 0.0 to 0.1 miles.	Brush Removal	Trim Brush on left or south side of road.	RD-1928-16	4/28/16
UPPER BALCONES RD		@ 3.6 miles.	Brush Removal	Trim Brush around intersection of Dodge Rd.	RD-1927-16	4/28/16
Contractor Work						
DODGE RD		#149, 113, 48, 114, 2,4.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2004-16	4/28/16
LITTLE HILL RD	109	#101.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2001-16	4/28/16
WHITWORTH RD		#209, 103, 113.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2003-16	4/28/16
WILD HORSE DR		@ Cedar Place.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2002-16	4/28/16
County Road and Bridge						
E SAN ANTONIO AVE	201	Court House.	Training	Retirement meeting.	RD-1953-16	4/27/16
E SAN ANTONIO AVE	201	Court House.	Training	Retirement meeting.	RD-1954-16	4/27/16
E SAN ANTONIO AVE	201	Court House.	Training	Retirement meeting.	RD-1955-16	4/27/16
Flood Related						
MATTICK LN		@ 0.21 miles.	Ditch Maintenance	Clean ditch line.	RD-1840-16	4/26/16
VARIOUS RD		Checked 21 locations.	Road Surface	Check roads for damage.	RD-1862-16	4/18/16
VARIOUS RD		Checked 23 locations.	Road Surface	Check roads for damage.	RD-1863-16	4/18/16
Herbicides and Vegetation						
COUGHRAN RD		@ 0.0 to 0.45 miles. 1.9 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1060-16	4/14/16
RANGER CREEK RD		@ 0.0 to 8.81 32.2 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1055-16	4/13/16
RANGER CREEK RD			Broad leaf Maintenance	Stage water truck for mixing herbicide.	RDH-1056-16	4/13/16
UPPER BALCONES RD		@ 0.0 to 4.19 miles. 15 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1059-16	4/14/16
UPPER BALCONES RD		@ 0.1 miles.	Broad leaf Maintenance	Stage water truck for mixing herbicide.	RDH-1061-16	4/14/16
Maintenance						
CORLEY RD		@ 0.2 miles.	Ditch Maintenance	Clean ditch line and culvert.	RD-1854-16	4/18/16
DEER LAKE DR	315		Culvert Work	Tried to unclog culvert.	RD-1886-16	4/19/16
JOHNS RD		@ 3.5 miles.	Culvert Work	Clean debris off road and in ditch line.	RD-1887-16	4/19/16
SCENIC LOOP RD		@ 1.3 miles.	Ditch Maintenance	Repair berm and add 3x5 rock in washout.	RD-1746-16	4/4/16
SCENIC LOOP RD	100		Culvert Work		RD-1852-16	4/18/16
SCENIC LOOP RD	111		Data Collection	Check drainage structure around culverts.	RD-1921-16	4/21/16
VALLERIE LN	15		Culvert Work		RD-1851-16	4/18/16
VARIOUS RD		Scenic Loop, Upper Balcones.	Data Collection	Check roads for flooding.	RD-1906-16	4/21/16
Miscellaneous						
RANGER CREEK RD		@ 1.75 miles.	Data Collection	Took pictures of culverts with problems.	RD-1727-16	4/1/16

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Miscellaneous						
VARIOUS RD		Checked 25 locations.	Data Collection	Seal Coat Inspection.	RD-1831-16	4/14/16
Total WO's For Pct 1		27				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Brush						
CAMP ALZAFAR RD		@ 0.0 to 0.5 miles.	Right-of-Way Clearing	Cut brush.	RD-1788-16	4/12/16
KREUTZBERG RD		@ 4.5 miles.	Tree Removal	Remove dead tree.	RD-1747-16	4/5/16
KREUTZBERG RD		@ 0.0 to 0.5 miles.	Brush Removal	Brush removal close to FM 474.	RD-1748-16	4/5/16
MARK TWAIN DR	139	Kreutzberg Canyon Park.	Tree Removal	Tree removal.	RD-1789-16	4/12/16
Cleaning and Debris						
VARIOUS RD		Checked 8 locations	Brush Removal	Clean debris from road.	RD-2040-16	4/30/16
Contractor Work						
CASCADE CAVERNS RD		@ 0.80 to 1.65 miles.	Striping	Need a new striping.	RD-2079-16	4/15/16
JASON RD		#23, 28.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1996-16	4/27/16
LOS INDIOS RANCH RD	318		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1994-16	4/27/16
OLD FREDERICKSBURG RD		@ 0.0 to 1.46 miles.	Striping	Need a new striping.	RD-2076-16	4/15/16
RANCH DR		@ 0.0 to 0.154 miles.	Striping	Need a new striping.	RD-2078-16	4/15/16
TRAVIS LN	4		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1995-16	4/27/16
Equipment						
SCENIC LOOP RD		@ 0.33 miles.	Equipment Breakdown	Go to Boerne to help move trailer off road.	RD-1940-16	4/25/16
Flood Related						
AMMANN RD		Site 2-11A.	Barricades	Put out barricades.	RD-1827-16	4/17/16
OLD FREDERICKSBURG RD		Site 9.	Barricades	Set out barricades.	RD-1847-16	4/17/16
VARIOUS RD		Checked 23 locations.	Road Surface	Check roads for flooding.	RD-1845-16	4/17/16
VARIOUS RD		Checked 21 locations.	Barricades	Set barricades and check for flooding.	RD-1835-16	4/17/16
VARIOUS RD		Checked 8 locations.	Road Surface	Check roads for damage.	RD-1864-16	4/18/16
VARIOUS RD		Checked 20 locations.	Road Surface	Check roads for damage.	RD-1865-16	4/18/16
Herbicides and Vegetation						
CHARGER BLVD	202	@ 0.0 to 0.0 miles. 1.92 Acres.	Broad leaf Maintenance	Spray both inside of Fence.	RDH-1082-16	4/28/16
RIVER MOUNTAIN DR		@ 0.0 miles.	Broad leaf Maintenance	Stage water truck for herbicide mixing.	RDH-1038-16	4/4/16
RIVER MOUNTAIN SUBDIVISION		@ 0.0 to 6.51 miles. 27.3 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1036-16	4/4/16
Maintenance						
CASCADE CAVERNS RD	214		Ditch Maintenance	Clean leaves out of ditch line.	RD-1938-16	4/25/16
RANCH DR	42		Culvert Work		RD-1853-16	4/18/16
SCHEELE RD	107		Ditch Maintenance	Clean ditch line and culvert.	RD-1855-16	4/18/16
SCHEELE RD	110		Ditch Maintenance	Clean ditch line.	RD-1856-16	4/18/16
SCHEELE RD	111		Ditch Maintenance	Clean ditch line and culvert.	RD-1857-16	4/18/16
SCHEELE RD	111		Mailbox Approach	Add black base to mailbox approach.	RD-1888-16	4/19/16
SCHEELE RD	111		Ditch Maintenance	Clean ditch line and culvert ends.	RD-1842-16	4/25/16

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
VARIOUS RD			Data Collection	Check roads.	RD-1909-16	4/21/16
VARIOUS RD		Old Fredericksberg, Scheele Roads.	Data Collection	Check roads for flooding.	RD-1907-16	4/21/16
Miscellaneous						
VARIOUS RD		Checked 17 locations.	Labor Various	Check roads.	RD-1823-16	4/13/16
VARIOUS RD		Checked two locations.	Data Collection	Check roads.	RD-1866-16	4/18/16
WHITE OAK TRL	317		Haul equipment	Haul loader #28 to R&B.	RD-1730-16	4/1/16
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grinding Brush. 5 hours.	RD-1779-16	4/11/16
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush. 6.25 hours.	RD-1936-16	4/25/16
Striping						
CASCADE CAVERNS RD		@ 0.8 to 1.65 miles.	Marking	Prep for striping.	RD-1721-16	4/13/16
OLD CURRY CREEK RD		@ 0.0 to 0.26 miles.	Marking	Prep for striping.	RD-1818-16	4/13/16
OLD FREDERICKSBURG RD		@ 0.0 to 1.46 miles.	Marking	Prep for striping.	RD-1820-16	4/13/16
RANCH DR		@ 0.0 to 0.154 miles.	Marking	Prep for striping.	RD-1819-16	4/13/16
Total WO's For Pct 2		39				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Brush						
FOSTER LN		@ 0.0 to 0.23 miles.	Brush Removal	Clear brush and overhead.	RD-1627-16	4/6/16
FOSTER RD		@ 0.0 to .44 miles.	Brush Removal	Clear brush and overhead.	RD-1626-16	4/6/16
JONES CEMETARY RD		@ 0.0 to 0.3 miles.	Right-of-Way Clearing	Cut brush.	RD-1895-16	4/20/16
JONES CEMETARY RD		@ 0.3 to 1 miles.	Right-of-Way Clearing	Cut brush.	RD-1913-16	4/21/16
LEWIS RD		@ 0.4 to 0.8 miles.	Right-of-Way Clearing	Cut brush.	RD-1805-16	4/13/16
SIEBENEICHER RD		@ 0.8 to 1.3 miles.	Right-of-Way Clearing	Cut brush in ROW.	RD-1745-16	4/4/16
Cleaning and Debris						
SISTERDALE LINDENDALE RD		@ 0.6 miles.	Tree Removal	Remove dead tree.	RD-1768-16	4/7/16
VARIOUS RD		Checked 15 locations	Brush Removal	Clear brush off road.	RD-2041-16	4/30/16
Contractor Work						
ACKER RD	158		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1982-16	4/19/16
DESERT GOLD		#1253, 1104.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2000-16	4/27/16
KENDALL WOODS DR		#113, 111.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1999-16	4/27/16
LOST OAKS DR	302		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1998-16	4/27/16
OLD CURRY CREEK RD		@ 0.0 to .26 miles.	Striping	Need a new striping.	RD-2077-16	4/15/16
SCARLET RIDGE DR	102		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1997-16	4/27/16
Equipment						
ADLER ST	12	Old Road and Bridge.	Equipment Staging	Pick up Manitu and haul back to shop.	RD-1944-16	4/25/16
Flood Related						
PLATTEN CREEK RD	203		Debris Removal	Clean debris off of road.	RD-1889-16	4/19/16
PLATTEN CREEK RD	139		Debris Removal	Clean debris off of road.	RD-1890-16	4/19/16
PLATTEN CREEK RD	128		Debris Removal	Clean debris off of road.	RD-1891-16	4/19/16
PLATTEN CREEK RD	118		Debris Removal	Clean debris off of road.	RD-1892-16	4/19/16
SISTERDALE LINDENDALE RD		@ .25 miles.	Road Surface	Repair wash out on edge of road.	RD-1893-16	4/19/16
VARIOUS RD		Checked 6 locations.	Barricades	Put out barricades.	RD-1826-16	4/17/16
VARIOUS RD		Checked 18 locations.	Road Surface	Check roads for flooding.	RD-1846-16	4/17/16
VARIOUS RD		Checked 9 locations.	Road Surface	Check roads for damage.	RD-1867-16	4/18/16
VARIOUS RD		Checked 11 locations.	Road Surface	Check roads for damage.	RD-1868-16	4/18/16
VARIOUS RD		Checked 7 locations.	Road Surface	Check roads for damage.	RD-1869-16	4/18/16
VARIOUS RD		Checked 8 locations.	Road Surface	Check roads for damage.	RD-1870-16	4/18/16
VARIOUS RD		Checked 43 locations.	Road Surface	Check roads for damage.	RD-1871-16	4/18/16
VARIOUS RD		Wengenroth, Acker Roads.	Barricades	Set out barricades for flooding.	RD-1915-16	4/21/16
VARIOUS RD		Checked 4 locations.	Barricades	Put out and pick up barricades.	RD-1923-16	4/21/16
VARIOUS RD		Checked 6 locations.	Data Collection	Check roads for storm damage.	RD-2019-16	4/30/16
WENGENROTH RD		Site 16& 16A.	Barricades	Remove barricades.	RD-1848-16	4/18/16

Route	Address	Location	Activity	Details	W.O. No	Date
Herbicides and Vegetation						
BRANDENBURG CT		@ 0.0 to 0.71 miles 3.4 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1032-16	4/5/16
EDGE FALLS RD		@ 0.0 to 8.86 miles. 30.32 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1083-16	4/28/16
ERNST RD		@ 0.0 to 1.1 3.1 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1047-16	4/7/16
MARQUARDT RD		@ FM 1376.	Broad leaf Maintenance	Stage water truck for mixing herbicide.	RDH-1042-16	4/7/16
MARQUARDT RD		FM 1376 to Violet creek. 3 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1044-16	4/7/16
PLATTEN CREEK RD		@ 0.0 to 1.16 miles. 4.8 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1037-16	4/4/16
SCHMIDT LN		@ 0.0 to 0.9 2.6 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1046-16	4/7/16
SIEBENEICHER RD		@ 0.0 to 1.33 miles. 5.4 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1043-16	4/7/16
SISTERDALE LINDENDALE RD		@ 0.0 to 2.7 miles 6.6 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1034-16	4/5/16
VARIOUS RD		Checked 12 locations.	Broad leaf Maintenance	Road inspection for thistles.	RDH-1040-16	4/6/16
WALNUT GROVE NORTH		@ 0.0 to 0.5 3.1 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1045-16	4/7/16
WHITWORTH DR		@ 0.0 to 0.26 miles 1.2 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1033-16	4/5/16
Maintenance						
ACKER RD		@ 2.1 to 2.3 miles.	Road Surface	Shoulder repair.	RD-1775-16	4/7/16
ACKER RD		@ 2.7 to 3.1 miles.	Road Surface	Re-blade road.	RD-1833-16	4/14/16
ACKER RD		@ 2.7 to 3.2 miles.	Road Surface	Re-blade road.	RD-1884-16	4/19/16
ACKER RD		@ 2.9 to 3.1 miles.	Road Surface	Re-blade road.	RD-1904-16	4/20/16
FM 3351 N	1133	Kendalia Yard.	Equipment Cleaning	Wash 59, 119, 130.	RD-1914-16	4/21/16
RANCH CIRCLE DR		# 212, 248, 260, 282, 284.	Ditch Maintenance	Clean ditch line.	RD-1858-16	4/18/16
VARIOUS RD		Checked 5 locations.	Data Collection	Check roads.	RD-1910-16	4/21/16
VARIOUS RD		Checked 5 locations.	Data Collection	Check roads.	RD-1911-16	4/21/16
VARIOUS RD		Checked two locations.	Roadway Inspection	Check roads for tree or rain damage.	RD-1959-16	4/27/16
VARIOUS RD		Checked two locations.	Roadway Inspection	Check roads for tree or rain damage.	RD-1960-16	4/27/16
WALNUT GROVE RD		@ 2.8 miles.	Debris Removal	Remove debris from low water crossing.	RD-1965-16	4/28/16
WENGENROTH RD		@ 1.2 to 1.4 miles.	Road Surface	Repair rd.	RD-1742-16	4/1/16
WENGENROTH RD		@ 0.9 to 1.5 miles.	Road Surface	Re-blade road.	RD-1743-16	4/4/16
WENGENROTH RD		@ 3.4 to 3.5 miles.	Ditch Maintenance	Repair shoulder.	RD-1754-16	4/5/16
WENGENROTH RD		@ 0.6 to 0.8 miles.	Road Surface	Re-blade road.	RD-1755-16	4/5/16
Miscellaneous						
ACKER RD		@ 2.3 miles.	Equipment Breakdown	Fuel and prime #37.	RD-1830-16	4/12/16
ACKER RD		@ 2.2 miles.	Equipment Breakdown	Machine breakdown, would not start.	RD-1816-16	4/13/16
FM 3351 N	1133	Kendalia Yard.	Labor Various	Switch #8 for #12.	RD-1744-16	4/4/16
FM 3351 N	1133	Kendalia Yard.	Labor Various	Clean shop and do paperwork.	RD-1809-16	4/13/16
FM 3351 N	1133	Kendalia Yard.	Move Equipment	Move backhoe to Kendalia Yard	RD-1859-16	4/18/16
FM 3351 N	1133	Kendalia Yard.	Receive Material	Receive base.	RD-1946-16	4/26/16
VARIOUS RD		Checked 5 locations.	Collect Data	Check roads.	RD-1732-16	4/1/16

Route	Address	Location	Activity	Details	W.O. No	Date
Miscellaneous						
VARIOUS RD		Checked 22 locations.	Collect Data	Check roads.	RD-1733-16	4/1/16
VARIOUS RD		Checked 5 locations.	Labor Various	Check roads.	RD-1810-16	4/13/16
VARIOUS RD		Checked 13 locations.	Labor Various	Check roads.	RD-1811-16	4/13/16
VARIOUS RD		Checked 13 locations.	Labor Various	Check roads.	RD-1822-16	4/13/16
VARIOUS RD		Checked 11 locations.	Data Collection	Check roads for damage.	RD-1872-16	4/18/16
VARIOUS RD		Checked 8 locations.	Data Collection	Check roads for damage.	RD-1873-16	4/18/16
New Construction						
ACKER RD		@ 2.1 to 2.8 miles.	Road Surface	Put out construction signs.	RD-1771-16	4/7/16
ACKER RD		@ 2.2 to 2.7 miles.	Work Subgrade	Mark and blade road.	RD-1773-16	4/7/16
ACKER RD		@ 2.2 to 2.4 miles.	Work Subgrade	Work subgrade.	RD-1782-16	4/11/16
ACKER RD		@ 2.3 to 2.5 miles	Work Subgrade	Work subgrade.	RD-1794-16	4/12/16
ACKER RD		@ 2.5 miles.	Right-of-Way Clearing	Cut brush.	RD-1807-16	4/13/16
ACKER RD		@ 2.2 to 2.4 miles.	Work Subgrade	Work subgrade.	RD-1832-16	4/14/16
ACKER RD		@ 2.4 to 2.5 miles.	Work Subgrade	Cut ditch line.	RD-1899-16	4/20/16
ACKER RD		@ 2.4 to 2.6 miles.	Work Subgrade	Work sub grade.	RD-1933-16	4/25/16
ACKER RD		@ 2.3 to 2.5 miles.	Work Subgrade	Work sub grade.	RD-1942-16	4/26/16
ACKER RD		@ 2.2 to 2.5 miles.	Subgrade Work	Work subgrade.	RD-1951-16	4/27/16
ACKER RD		@ 2.2 to 2.6 miles.	Subgrade Work	Work on subgrade.	RD-2011-16	4/28/16
Non Road and Bridge						
STAUDT ST			Equipment Staging	Road Manitu from BEMS to old R&B.	RD-1900-16	4/20/16
STAUDT ST	12	Old R&B.	Labor Various	Assist Robert loading auction supply stuff.	RD-1937-16	4/25/16
Signs						
ACKER RD		@ 2.2 and 2.6 miles.	Place or Remove Temp Sign	Put out slippery when wet signs.	RD-1808-16	4/13/16
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Total WO's For Pct 3		85				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Brush						
ALAMO RD		@ 0.7 miles.	Right-of-Way Clearing	Cut brush	RD-1882-16	4/19/16
BROADWAY		@ 0.2 miles.	Tree Removal	Tree removal.	RD-1825-16	4/14/16
GILES RANCH RD		@ 0.0 to 0.3 miles.	Brush Removal	Clear brush along both sides road.	RD-1800-16	4/14/16
GRAPE CREEK RD	4162		Tree Removal	Remove tree.	RD-1784-16	4/11/16
GREEN CEDAR RD	3		Brush Removal	Clear brush around driveway for sight.	RD-1929-16	4/25/16
HEIN RD		@ .3 miles.	Right-of-Way Clearing	Tree hanging over road at second crossing.	RD-1346-16	4/4/16
KENDALL OAKS DR		@ 0.2 to 0.3 miles.	Right-of-Way Clearing	Cut brush.	RD-1804-16	4/13/16
KENDALL OAKS DR			Right-of-Way Clearing	Cut brush.	RD-1926-16	4/25/16
NORTH CREEK RD	10005		Right-of-Way Clearing	Cut brush.	RD-1787-16	4/12/16
OLD #9 HWY		@ 5.2 miles.	Tree Removal	Remove tree.	RD-1897-16	4/20/16
SHOOTING CLUB RD		@ 0.0 to 0.1 miles.	Right-of-Way Clearing	Cut brush.	RD-1961-16	4/27/16
SOUTH ST	627		Tree Removal	Cut down trees in front of house.	RD-1824-16	4/14/16
SOUTH ST	627		Brush Removal	Load brush and stumps, haul to brush site.	RD-1950-16	4/27/16
SPRING RD		@ 0.8 to 1.0 miles.	Right-of-Way Clearing	Cut brush	RD-1881-16	4/19/16
UPPER SISTERDALE RD		@ 5.4 to 5.86 miles.	Brush Removal	Clear brush and overhead.	RD-1628-16	4/7/16
UPPER SISTERDALE RD		@ 4.5 to 5 miles.	Right-of-Way Clearing	Cut brush.	RD-1785-16	4/11/16
WARING RD	7	WVFD.	Grind Stumps	Grinding stumps.	RD-1903-16	4/20/16
WARING RD	7	WVFD.	Stump Removal	Grind Stumps.	RD-1939-16	4/25/16
WARING RD	7	WVFD.	Tree Removal	Tree removal	RD-1930-16	4/25/16
WARING RD	7	WVFD	Brush Removal	Load stumps and brush and haul off.	RD-1948-16	4/26/16
WARING WELFARE RD		@ 6.1 to 6.2 miles.	Right-of-Way Clearing	Cut low hanging limbs.	RD-1896-16	4/20/16
WARING WELFARE RD	426		Grind Stumps	Grind stumps along roadway.	RD-1687-16	4/20/16
WARING WELFARE RD	32		Tree Removal	Remove tree.	RD-1947-16	4/26/16
Cleaning and Debris						
EAST ST	510		Brush Removal	Remove broken limbs after storm.	RD-1963-16	4/27/16
LITTLE JOSHUA CREEK RD		@ 0.5 miles.	Tree Removal	Tree blocking road.	RD-1964-16	4/28/16
WARING WELFARE RD	32		Tree Removal	Remove tree blocking road.	RD-1962-16	4/27/16
ZOELLER LN	138		Brush Removal	Pick up brush.	RD-1883-16	4/19/16
Contractor Work						
ALAMO RD		#107, 308.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1984-16	4/19/16
ALAMO RD	110		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1988-16	4/20/16
BLASCHKE RD		@ FM 289.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2009-16	4/29/16
BLUE RDG	108		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2007-16	4/29/16
DEER RD		#100, 204, 120.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1986-16	4/19/16
DEER RD		#732, 731, 649, 645, 653, 316.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1987-16	4/20/16

Route	Address	Location	Activity	Details	W.O. No	Date
Contractor Work						
DEER RD	605		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1989-16	4/20/16
FIFTH ST		@ Blue Ridge.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2006-16	4/29/16
GLENN OAKS DR	101		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1991-16	4/22/16
HOLIDAY RD	144	#228.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2008-16	4/29/16
HOPE RD		#137,125, 133, 111, 129, 105.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1985-16	4/19/16
OAK ACRES LN	203		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1990-16	4/22/16
OLD #9 HWY		@ FM 473.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1983-16	4/19/16
POST OAK ST		@ 5th St and @ Post Oak Circle.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2005-16	4/29/16
SPANISH PASS RD		# 46, 113.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1992-16	4/22/16
TOWER RD		# 104, 1.	Pothole Repair; Contractor	Repair potholes and shoulders.	RD-1993-16	4/22/16
WARING RD	140		Pothole Repair; Contractor	Repair potholes and shoulders.	RD-2010-16	4/29/16
County Road and Bridge						
OLD COMFORT RD	3	Road and Bridge.	Funeral	Funeral for Robbie Pankratz.	RD-1943-16	4/26/16
Equipment						
GILES RANCH RD		@ 1.2 Miles.	Equipment Breakdown	#13 broke down plugged fuel filter.	RD-1958-16	4/27/16
OLD COMFORT RD	3		Equipment Staging	Drive 78 to R&B Shop from Court House.	RD-1902-16	4/20/16
Flood Related						
AXIS DEER RUN	111		Debris Removal	Cut tree off of road.	RD-2015-16	4/30/16
BROADWAY		@ Cypress Creek.	Ditch Maintenance	Remove log in culvert.	RD-1861-16	4/18/16
BROADWAY		@ 0.1 miles.	Debris Removal	Remove debris off crossing.	RD-1918-16	4/21/16
CRAVEY RD		@ 1.7 miles.	Debris Removal	Cut trees off of road.	RD-2012-16	4/30/16
LAKE SIDE DR	116	@ .35 miles.	Culvert Work	Clean down stream end of culvert.	RD-1713-16	4/4/16
OLD #9 HWY		@ 9.5 miles.	Debris Removal	Clean culvert to get water off road.	RD-1916-16	4/21/16
SEVENTH ST		@ Water Street.	Ditch Maintenance	Take out build up from drain line and debris.	RD-1860-16	4/18/16
SEVENTH ST		@ 0.4 miles.	Debris Removal	Remove debris off bridge.	RD-1917-16	4/21/16
SPANISH PASS RD	36		Debris Removal	Cut tree off of road.	RD-2014-16	4/30/16
SPARKLING SPRINGS DR		@ .45 miles.	Debris Removal	Clean off grate.	RD-1894-16	4/19/16
UPPER CIBOLO CREEK RD	506		Debris Removal	Cut tree off of road.	RD-2013-16	4/30/16
UPPER CIBOLO CREEK RD	445		Debris Removal	Cut tree off of road.	RD-2017-16	4/30/16
UPPER CIBOLO CREEK RD		@ 4.1 miles.	Debris Removal	Cut tree off of road.	RD-2018-16	4/30/16
VARIOUS RD		Checked 13 locations.	Road Surface	Check roads for damage.	RD-1874-16	4/18/16
VARIOUS RD		Checked 13 locations.	Road Surface	Check roads for damage.	RD-1875-16	4/18/16
VARIOUS RD		Checked 3 locations.	Road Surface	Check roads for damage.	RD-1876-16	4/18/16
VARIOUS RD		Checked 13 locations.	Road Surface	Check roads for damage.	RD-1877-16	4/18/16
VARIOUS RD		Checked 5 locations.	Road Surface	Check roads for damage.	RD-1878-16	4/18/16
VARIOUS RD		Checked 22 locations.	Road Surface	Check roads for damage.	RD-1879-16	4/18/16

Route	Address	Location	Activity	Details	W.O. No	Date
Flood Related						
VARIOUS RD		Checked 23 locations.	Road Surface	Check roads for damage.	RD-1880-16	4/18/16
VARIOUS RD		Checked 18 locations.	Data Collection	Check roads for storm related damage.	RD-2020-16	4/30/16
VARIOUS RD		Checked 6 locations	Debris Removal	Check various roads.	RD-2042-16	4/30/16
WARING WELFARE RD	416		Debris Removal	Cut tree off of road.	RD-2016-16	4/30/16
ZOELLER LN	137		Debris Removal	Cut and set to ROW, Limb in road.	RD-1844-16	4/16/16
Herbicides and Vegetation						
BIG JOSHUA CREEK RD		@ 0.0 to 2.63 8.8 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1052-16	4/11/16
BLASCHKE RD		@ 0.0 to 2.43 miles. 7.6 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1078-16	4/26/16
BLUE RDG		@ 0.0 to 0.28 .6 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1048-16	4/7/16
CRAVEY RD		@ 0.0 to 2.01 miles. 7.4 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1074-16	4/26/16
FM 473 W	224	@ 0.0 to .02 miles. 0.88 Acres.	Broad leaf Maintenance	Spray Fire house property.	RDH-1066-16	4/25/16
GRAPE CREEK RD		@ 0.0 to 1.4 miles. 5.6 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1069-16	4/21/16
GREEN CEDAR RD		@ 0.0 to .77 miles. 2.6 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1067-16	4/25/16
HEIN RD		@ 0.0 to 1.51 miles. 6.04 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1076-16	4/26/16
HOLIDAY RD		@ 0.0 to 4.5 9.2 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1053-16	4/11/16
HOLIDAY RD		@ 0.0 to 8.76 16.3 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1051-16	4/11/16
LITTLE JOSHUA CREEK RD		@ 0.0 to 2.05 miles. 1.04 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1073-16	4/25/16
MARQUARDT RD		@ 0.0 to 3.5 12.5 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1049-16	4/7/16
NOTTINGHAM LN		@ 0.0 to 0.3 miles. 1.28 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1081-16	4/27/16
OLD #9 HWY		@ 0.0 to 1.0 miles. 4.68 Acres.	Broad leaf Maintenance	Spray both sides of road to #107	RDH-1062-16	4/20/16
OLD #9 HWY		@ 1.0 to 9.68 miles. 34.36 Acres.	Broad leaf Maintenance	From #107 to County line and back to #444.	RDH-1063-16	4/20/16
OLD #9 HWY		@ Giles Ranch Road.	Broad leaf Maintenance	Stage water truck for mixing herbicide.	RDH-1064-16	4/20/16
OLD #9 HWY		@ 0.0 to 4.6 miles. 10.64 Acres.	Broad leaf Maintenance	Spray from 444 to 107.	RDH-1068-16	4/21/16
OLD #9 HWY			Broad leaf Maintenance	Stage water truck for mixing herbicide.	RDH-1070-16	4/21/16
POEHNERT RD		@ 0.0 to 1.2 miles. 4.12 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1072-16	4/25/16
SHADY OAKS DR		@ 0.0 to 0.3 miles. 1.0 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1075-16	4/26/16
SKY LINE DR		@ Holiday Road.	Broad leaf Maintenance	Stage water truck for mixing herbicide.	RDH-1054-16	4/11/16
SPANISH PASS RD	46	Solid Waste.	Broad leaf Maintenance	Hall plastic jugs and cardboard to recycle.	RDH-1039-16	4/14/16
SPARKLING SPRINGS DR		@ 0.0 to 1.71 miles. 5.4 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1080-16	4/27/16
TURKEY KNOB RD		@ 0.0 to 3.76 miles. 16 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1058-16	4/14/16
UPPER CIBOLO CREEK RD		@ 0.0 to 4.1 miles. 17.44 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1079-16	4/27/16
UPPER SISTERDALE RD		@ FM 473 ditch. .5 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1030-16	4/5/16
VARIOUS RD			Broad leaf Maintenance	Road inspection for thistles.	RDH-1041-16	4/6/16
WALNUT GROVE NORTH		@ 0.0 to .99 3.6 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1050-16	4/7/16
WARING RD		@ 0.0 to 2.05 miles. 8.8 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1077-16	4/26/16
WARING WELFARE RD		@ 0.0 miles.	Broad leaf Maintenance	Stage water truck for herbicide mixing.	RDH-1035-16	4/5/16
WARING WELFARE RD		@ 0.0 to 3.4 miles. 15 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1029-16	4/5/16

Route	Address	Location	Activity	Details	W.O. No	Date
Herbicides and Vegetation						
WARING WELFARE RD		@ Poenert Rd.	Broad leaf Maintenance	Stage water truck for mixing herbicide.	RDH-1065-16	4/25/16
WARING WELFARE RD		@ 0.0 to 8.53 miles. 25.08 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1071-16	4/25/16
ZOELLER LN		@ 0.0 to 4.3 miles 18 Acres.	Broad leaf Maintenance	Spray both sides of road.	RDH-1031-16	4/5/16
Maintenance						
AVENUE A	819		Ditch Maintenance	White line for dig test.	RD-1759-16	4/6/16
AVENUE A		@ 0.0 to Miles.	Data Collection	Meet with water board lo find water/sewer lines.	RD-1957-16	4/27/16
AVENUE A			Data Collection	Pot hole water line.	RD-1966-16	4/28/16
FIFTH ST	431		Ditch Maintenance	Fill dirt around old stump, has sink holes.	RD-1774-16	4/20/16
FIFTH ST		@ Post Oak.	Ditch Maintenance	Clean ditch line.	RD-1801-16	4/27/16
FM 289	648	KCYAEC.	Data Collection	Install New rain guage at KCYAEC.	RD-1934-16	4/25/16
GILES RANCH RD		@ 0.1 to 0.3 miles.	Road Surface	Blade road.	RD-1738-16	4/4/16
GILES RANCH RD		@ 0.3 to 0.7 miles.	Road Surface	Blade road.	RD-1756-16	4/5/16
GILES RANCH RD		@ 0.8 to 1.6 miles.	Road Surface	Blade road.	RD-1761-16	4/6/16
GILES RANCH RD		@ 1.6 to 2.1 miles.	Road Surface	Blade road.	RD-1778-16	4/7/16
LAKE SIDE CIR		@ 0.0 to 1.4 miles.	Driveway Work	Culvert needs cleaning.	RD-1714-16	4/4/16
LAKE SIDE CIR	303		Debris Removal	pick up debris.	RD-1752-16	4/5/16
NORTH CREEK RD		@ 0.1 to 0.2 miles.	Ditch Maintenance	Shoot grade from flea market to BEC yard.	RD-1751-16	4/5/16
NORTH CREEK RD		@ 0.05 to 0.2 miles.	Ditch Maintenance	Shoot grade.	RD-1767-16	4/6/16
NORTH CREEK RD	10011		Ditch Maintenance	Remove driveways and culverts.	RD-1786-16	4/12/16
NORTH CREEK RD	10012		Ditch Maintenance	Clean culverts and remove unused driveway.	RD-1828-16	4/14/16
NORTH CREEK RD		@ 0.0 to 0.2 miles.	Ditch Maintenance	Shoot grade.	RD-1829-16	4/14/16
OLD #9 HWY	3	Road and Bridge.	Clean Equipment.	Clean stuck material out of dump truck bed.	RD-1377-16	4/20/16
OLD COMFORT RD	3	Road and Bridge.	Labor Various	Circulate AEP in tanks. Clean unit 7.	RD-1749-16	4/5/16
OLD COMFORT RD	3	Road and Bridge.	Labor Various	Clean drainage ditches around yard	RD-1750-16	4/5/16
OLD COMFORT RD	3	Road and Bridge.	Labor Various	Clean up scrap metal bin and culvert pipes.	RD-1757-16	4/6/16
OLD COMFORT RD	3	Road and Bridge.	Ditch Maintenance	Figure grade shotsfor N Creek Road.	RD-1815-16	4/13/16
OLD COMFORT RD	3	Road and Bridge	Yard Maintenance	Cover materials, work drainage, clean yard.	RD-1949-16	4/26/16
PECAN PKWY	101		Ditch Maintenance	Meet with land owner about drainage work.	RD-1776-16	4/7/16
PECAN PKWY	105		Ditch Maintenance	Ditch line filled in left of driveway.	RD-1685-16	4/7/16
PECAN PKWY	101		Ditch Maintenance	Cut new ditch & build diversion berm.	RD-1686-16	4/11/16
PECAN PKWY	101		Ditch Maintenance	Water berm.	RD-1792-16	4/12/16
POST OAK ST		@ 0.0 to 0.2 miles.	Culvert Work	Clean all culverts on west side of road.	RD-1758-16	4/6/16
POST OAK ST		@ Fifth Street.	Road Surface	Clean road surface for Johnny to patch.	RD-1969-16	4/28/16
SEVENTH ST		@ 0.3 miles.	Ditch Maintenance	Clean clogged culvert drain.	RD-1729-16	4/1/16
SEVENTH ST		@ Water Street.	Ditch Maintenance	Clean ditch line on outlet side of culverts.	RD-1836-16	4/27/16
SPRING VALLEY DR	106		Shoulder Repair	Check shoulder for possible repair work.	RD-1956-16	4/27/16
THIRD ST		@ Main St.	Ditch Maintenance	Clean ditch line.	RD-1719-16	4/27/16

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
UPPER CIBOLO CREEK RD			Data Collection	Check roads for flooding.	RD-1905-16	4/21/16
VARIOUS RD		Checked 7 locations.	Data Collection	Check roads for flooding and debris.	RD-1908-16	4/21/16
WENGENROTH RD		@ 0.9 to 2.0 miles.	Road Surface	Clean shoulder.	RD-1760-16	4/6/16
Miscellaneous						
GILES RANCH RD		@ 0.0 miles.	Labor Various	Haul blade to replace blade for repairs.	RD-1769-16	4/7/16
GILES RANCH RD		@ 1.8 miles.	Labor Various	Haul #24 back to yard for maintenance.	RD-1945-16	4/26/16
LAKE SIDE CIR		@ 0.0 to 1.40 miles.	Data Collection	Took pictures of culverts with problems.	RD-1728-16	4/1/16
LAKE SIDE DR		@ .35 miles.	Data Collection	Take pictures of culverts with issues.	RD-1712-16	4/1/16
OLD COMFORT RD	3	Road and Bridge.	Collect Data	Work FEMA paperwork, bid sheet for road patch.	RD-1734-16	4/1/16
OLD COMFORT RD	3	Road and Bridge.	Collect Data	Move broom from Comfort Place to R&B.	RD-1735-16	4/1/16
OLD COMFORT RD	3		Labor Various	Repair tools and clean out cage.	RD-1741-16	4/1/16
OLD COMFORT RD	3	Road and Bridge.	Collect Data	Work on FEMA paperwork.	RD-1736-16	4/4/16
OLD COMFORT RD	3	Road and Bridge.	Labor Various	Fill hole, level up around pond for mower.	RD-1737-16	4/4/16
OLD COMFORT RD	3		Labor Various	Haul #118 from Joshua Park to R&B.	RD-1739-16	4/4/16
OLD COMFORT RD	3		Labor Various	Haul #24 Blade from Johns Road to R&B.	RD-1740-16	4/4/16
OLD COMFORT RD	3	Road and Bridge.	Labor Various	Wash and wax haul truck, cleaned 76 rims.	RD-1753-16	4/5/16
OLD COMFORT RD	3	Road and bridge.	Labor Various	Wash vehicles.	RD-1765-16	4/6/16
OLD COMFORT RD	3	Road and bridge.	Labor Various	Weedeat and mow yard.	RD-1766-16	4/6/16
OLD COMFORT RD	3		Labor Various	Haul backhoe from Giles Rd to Comfort yard.	RD-1770-16	4/7/16
OLD COMFORT RD	3		Administrative	Check Giles, Ave A, N Creek Rd, & paperwork.	RD-1791-16	4/12/16
OLD COMFORT RD	3	Road and Bridge.	Data Collection	Drop off time sheets, pick up paperwork.	RD-1803-16	4/13/16
OLD COMFORT RD	3	Road and Bridge.	Labor Various	Getting materials and supplies ready to stripe.	RD-1817-16	4/13/16
OLD COMFORT RD	3		Labor Various	Work on list for flooding route.	RD-1849-16	4/18/16
OLD COMFORT RD	3		Labor Various	Paper work on storm route.	RD-1850-16	4/18/16
OLD COMFORT RD	3		Equipment Breakdown	Haul backhoe and trailer in for repairs.	RD-1885-16	4/19/16
OLD COMFORT RD	3		Administrative	Spoke to Mr Schwarz pointed him to forms.	RD-1912-16	4/21/16
OLD COMFORT RD	3	Road and Bridge.	Training	Training on paperwork, back up policy.	RD-1919-16	4/21/16
OLD COMFORT RD	3	Road and Bridge.	Administrative	Prep for training, work log, equip repairs.	RD-1920-16	4/21/16
OLD COMFORT RD	3	Road and Bridge.	Data Collection	Random drug testing.	RD-1924-16	4/25/16
OLD COMFORT RD	3	Road and Bridge.	Administrative	Clear W O, set work log, shop work log.	RD-1925-16	4/25/16
OLD COMFORT RD	3	Road and Bridge.	Administrative	Ck work orders, set work for shop, ck e-mails.	RD-1941-16	4/26/16
PECAN PKWY	101		Labor Various	Haul 151 from N Creek to Pecan Pkwy.	RD-1777-16	4/7/16
VARIOUS RD		Checked 5 locations.	Labor Various	Check roads.	RD-1812-16	4/13/16
W FABRA LN			Data Collection	Took pictures of road surface.	RD-1725-16	4/1/16
W FABRA LN			Data Collection	Took pictures of road surface.	RD-1726-16	4/1/16
WARING RD	7	WVFD.	Haul equipment	Haul backhoe #38 to R&B from WVFD.	RD-1731-16	4/1/16

New Construction

Route	Address	Location	Activity	Details	W.O. No	Date
New Construction						
GILES RANCH RD		@ 1.2 miles.	Drainage Structure Work	Shot grade, set grades.	RD-1772-16	4/7/16
GILES RANCH RD		@ 1.2 miles.	Work Base	Took temp signs to job site.	RD-1781-16	4/11/16
GILES RANCH RD		@ 1.2 miles.	Work Subgrade	Haul fill materials to job site.	RD-1783-16	4/11/16
GILES RANCH RD		@ 1.2 miles.	Work Subgrade	Haul in fill dirt and work it in.	RD-1311-16	4/11/16
GILES RANCH RD		@ 1.2 miles	Work Subgrade	Put in fill to balance out road.	RD-1793-16	4/12/16
GILES RANCH RD		@ 1.2 miles.	Road Surface	Haul fill in low areas and layers.	RD-1806-16	4/13/16
GILES RANCH RD			Work Subgrade	Made fills, blade and roll.	RD-1834-16	4/14/16
GILES RANCH RD		@ 1.2 miles.	Drainage Structure Work	Shot grade & took measurements for concrete.	RD-1898-16	4/20/16
GILES RANCH RD		@ 1.4 miles.	Work Subgrade	Work in fill dirt on shoulder of road.	RD-1931-16	4/25/16
GILES RANCH RD		@ 0.1 miles.	Work Subgrade	Haul equipment.	RD-1932-16	4/25/16
GILES RANCH RD		@	Drainage Structure Work	Mill upper side of creek. cut beam on lower side.	RD-1952-16	4/27/16
GILES RANCH RD			Subgrade Work	Work on subgrade N side of creek, shoot grade.	RD-1967-16	4/28/16
Non Road and Bridge						
			Labor Various	Haul septic rock to park	RD-1790-16	4/12/16
FM 289	716	Joshua Springs Park.	Labor Various	Haul 330 D black base to Joshua Springs Park.	RD-1813-16	4/13/16
FM 289	716	Joshua Springs Park.	Labor Various	Haul 330 AA black base to Joshua Springs Park.	RD-1814-16	4/13/16
FM 289	648	KCYAEC.	Data Collection	Logged rainfall and checked SWP area.	RD-1922-16	4/21/16
N MAIN ST	1275		Receive Material	Unload rocks at EMS building.	RD-1901-16	4/20/16
N MAIN ST	1275	EMS building.	Data Collection	Shoot grade for slope repair.	RD-1968-16	4/28/16
SPANISH PASS RD	46	Solid Waste and	Labor Various	Haul Recycling to San Marcos.	RD-1690-16	4/5/16
Road Structures						
UPPER SISTERDALE RD	543		Remove	Remove cattle guard	RD-1799-16	4/19/16
Total WO's For Pct 4 193						

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct C O B						
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grinding Brush. 1.75 hours.	RD-1780-16	4/11/16
CHARGER BLVD	202	Brush site.	Chipping	Grinding brush. 3.25 hours.	RD-1935-16	4/25/16
<hr/>						
Total WO's For Pct		COB	2			

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		346				



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016 OPEN SESSION	
SUBJECT	Summary of April Operations report.
DEPARTMENT & PERSON MAKING REQUEST	Kendall County Operations: Jean Maxwell; Operations Supervisor.
PHONE # OR EXTENSION #	830-249-9343 EXT 652
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Give a summary of the activities performed by Operations
REASON FOR AGENDA ITEM	Report the progress of Operations.
IS THERE DOCUMENTATION	Yes.
WHO WILL THIS AFFECT?	County wide sign report.
ADDITIONAL INFORMATION	None.



Kendall County Operations Monthly Report

April -- 2016

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	1					
Signs						
BLUEGRASS SUBDIVISION		All.	Collect Data	GPS sign data.	SI-1356-16	4/18/16
CORLEY RD		All.	Collect Data	GPS sign data.	SI-1358-16	4/18/16
SCENIC LOOP RD		All	Collect Data	Sign Inventory map. All.	SI-1355-16	4/18/16
SCENIC LOOP RD		@ 1.24 miles.	Install	Install needed Right Object Marker.	SI-1359-16	4/18/16
SCENIC LOOP RD		All.	Collect Data	GPS sign data.	SI-1357-16	4/18/16
UPPER BALCONES RD		@ 4.18 miles.	Install	Large Arrow Board RT.	SI-1418-16	4/28/16
UPPER BALCONES RD		@ 0.4 miles.	Install	Install New Road May Flood sign.	SI-1422-16	4/28/16
UPPER BALCONES RD		All	Collect Data	Sign Inventory map. All.	SI-1423-16	4/28/16
UPPER BALCONES RD		@ 0.6 miles.	Replace	Replace WFIOB with Road May Flood.	SI-1421-16	4/28/16
UPPER BALCONES RD		@ 4.19 miles.	Replace	Replace faded Rt Turn Arrow.	SI-1420-16	4/28/16
UPPER BALCONES RD		@ 0.01 miles.	Replace	Replace WFWOR with Road May Flood.	SI-1419-16	4/28/16
Total WO's For Pct 1		11				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Signs						
AMMANN RD		All.	Collect Data	GPS data corrections.	SI-1323-16	4/7/16
AMMANN RD		@ 2.55 Miles.	Delineator Replace	Replace Delineator.	SI-1325-16	4/7/16
AMMANN RD		@1.98 Miles.	Delineator Replace	Replace Delineator.	SI-1324-16	4/7/16
CAMP ALZAFAR RD		Road and Bridge.	Collect Data	Sign Inventory map. All.	SI-1338-16	4/13/16
FM 474	247	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1424-16	4/28/16
FRIENDLY HILLS ESTATES		Road and Bridge.	Collect Data	Sign Inventory map.	SI-1329-16	4/11/16
KREUTZBERG RD		Road and Bridge.	Collect Data	Sign Inventory map. From 0.01 to 0.1 miles.	SI-1331-16	4/11/16
KREUTZBERG RD		Road and Bridge.	Collect Data	Sign Inventory map. From 3.32 to 4.75 miles.	SI-1341-16	4/13/16
KREUTZBERG RD		Road and Bridge.	Collect Data	Sign Inventory map. From 1.95 to 3.32 miles.	SI-1339-16	4/13/16
KREUTZBERG RD		@ 0.9 miles.	Install	Install Left and Right Object Markers.	SI-1347-16	4/13/16
KREUTZBERG RD	739	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1407-16	4/26/16
MALLARD DR	105	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1360-16	4/18/16
MARK TWAIN DR		Road and Bridge.	Collect Data	Sign Inventory map. All.	SI-1340-16	4/13/16
OAK HILLS LN		@ 0.1 miles.	Replace	Replace maintenance sign support.	SI-1317-16	4/4/16
PARK LN		@ 0.04 miles.	Install	Install two delineators.	SI-1318-16	4/4/16
RIDGE PL		Road and Bridge.	Collect Data	Sign Inventory map. All.	SI-1342-16	4/13/16
RIVER RIDGE	319	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1361-16	4/18/16
RIVER RIDGE	206	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1362-16	4/18/16
ROBIN'S WAY		@ 0.05 miles.	Install	Install two delineators.	SI-1319-16	4/4/16
SANDY OAKS DR		@ 0.84 miles.	Install	Install two delineators.	SI-1321-16	4/4/16
SPRING CREEK RD		Road and Bridge.	Collect Data	Sign Inventory map.	SI-1328-16	4/11/16
SPRING CREEK RD		@ 1.75 miles.	Replace	Replace missing delineator.	SI-1333-16	4/12/16
SPRING CREEK RD		All.	Collect Data	GPS sign data.	SI-1337-16	4/12/16
SPRING CREEK RD		@ 1.45 miles.	Replace	Replace missing Cattle Guard sign.	SI-1332-16	4/12/16
SPRING CREEK RD		@ 0.45 miles.	Replace	Replace needed delineator.	SI-1334-16	4/12/16
THE HOMESTEAD SUBDIVISION		ALL.	Collect Data	GPS all signs.	SI-1322-16	4/4/16
VARIOUS RD	1737	Fabricate at shop. Mountain Creek.	Fabricate	Fabricate 911 address plate. Non County.	SI-1425-16	4/28/16
WIND RIDGE DR		Road and Bridge.	Collect Data	Sign Inventory map. All.	SI-1343-16	4/13/16
WOOD TRAIL		@ 0.05 miles.	Install	Install two delineators.	SI-1320-16	4/4/16
Total WO's For Pct 2		29				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Signs						
CRABAPPLE RD	10	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1313-16	4/4/16
EDGE FALLS RD		@ 4.9 miles.	Repair Cattle Guard	Cattle guard wing repair.	SI-1311-16	4/1/16
EDGE FALLS RD		@ 1.84 miles.	Replace	Replace broken off delineator.	SI-1399-16	4/25/16
EDGE FALLS RD		@ 4.5 miles.	Replace	Replace WFWOR with Road May Flood.	SI-1400-16	4/25/16
EDGE FALLS RD		@ 1.75 miles.	Replace	Replace Speed Limit/No Parking sign Support.	SI-1397-16	4/25/16
EDGE FALLS RD		@ 1.76 miles.	Relocate	Relocate pulled out Chevron.	SI-1398-16	4/25/16
EDGE FALLS RD		@ 4.7 miles.	Replace	Replace WFWOR with Road May Flood.	SI-1401-16	4/25/16
ERNST RD	15	Fabricate at shop.	Fabricate	Fabricate Address Plate.	SI-1327-16	4/6/16
FOSTER RD		All.	Collect Data	GPS sign data.	SI-1345-16	4/13/16
FULLER DR		@ 1.2 miles.	Replace	Replace No Outlet sign.	SI-1312-16	4/1/16
JONES CEMETARY RD		All.	Collect Data	GPS sign data.	SI-1395-16	4/25/16
KEMMER TRAIL		@ 0.24 miles.	Replace	Replace bent over delineator.	SI-1369-16	4/19/16
KEMMER TRAIL		@ 0.17 miles.	Replace	Replace Old Intersecting Road sign and support.	SI-1370-16	4/19/16
KEMMER TRAIL		@ 0.5 miles.	Replace	Replace Knocked down Rt Reverse Turn sign.	SI-1365-16	4/19/16
LEWIS RD		Road and Bridge.	Collect Data	Sign Inventory map.	SI-1330-16	4/11/16
LEWIS RD		All.	Collect Data	GPS sign data.	SI-1344-16	4/13/16
LUX RANCH RD			Collect Data	GPS all signs.	SI-1310-16	4/1/16
MISTY TRAIL	125	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1406-16	4/26/16
RIDGE TRL		Fabricate at shop.	Fabricate	Fabricate street name sign.	SI-1372-16	4/19/16
RIDGE TRL		@ 0.01 miles.	Install	Install street name with arrow.	SI-1380-16	4/20/16
RIVER RANCH SUBDIVISION		All	Collect Data	Sign Inventory map. All.	SI-1371-16	4/19/16
RIVER TRAIL		@ 0.47 miles.	Replace	Replace Lt Turn sign and support.	SI-1367-16	4/19/16
RIVER TRAIL		@ 0.07 miles.	Repair	Repair leaning street name support.	SI-1366-16	4/19/16
RIVER TRAIL		Fabricate at shop.	Fabricate	Fabricate street name sign.	SI-1373-16	4/19/16
RIVER TRAIL		@ 0.8 miles.	Remove	Remove RT Reverse Curve.	SI-1368-16	4/19/16
RIVER TRAIL		@ 0.03 miles.	Remove	Remove Street Name Pole.	SI-1378-16	4/20/16
RIVER TRAIL		@ 0.03 to 0.01 miles.	Relocate	Relocate Kemmer Trail Street Name.	SI-1379-16	4/20/16
RIVER TRAIL		@ 0.01 miles.	Install	Install Stree Name sign.	SI-1377-16	4/20/16
RODALYN DR		@ 0.0 to 1.40 miles.	Collect Data	GPS all signs.	SI-1314-16	4/4/16
SANSOM RD		All.	Collect Data	GPS sign data.	SI-1396-16	4/25/16
SANSOM RD		All	Collect Data	Sign Inventory map. All.	SI-1394-16	4/25/16
SUMMIT TRL	805	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1335-16	4/12/16
WALNUT GROVE RD	16	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1353-16	4/14/16

Total WO's For Pct 3

33

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct	4					
Signs						
ALAMO RD	505	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1354-16	4/14/16
ALLEN RD		@ 0.03 miles.	Install	Install yellow tape on Chevron Poles.	SI-1411-16	4/27/16
ALLEN RD		@ 0.03 miles.	Replace	Replace broke off delineator.	SI-1412-16	4/27/16
BIG JOSHUA CREEK RD		Road and Bridge.	Collect Data	Sign Inventory map. All.	SI-1348-16	4/14/16
BROADWAY	631	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1405-16	4/26/16
BROADWAY		@ 0.1 miles.	Repair	Repair Flood Gauge support.	SI-1403-16	4/26/16
GRAPE CREEK RD		Fabricate at shop.	Fabricate	Fabricate street name sign.	SI-1375-16	4/20/16
GRAPE CREEK RD		Fabricate at shop.	Fabricate	Fabricate street name sign. AGAIN.	SI-1374-16	4/20/16
GRAPE CREEK RD		@ 5.6 miles.	Install	Install Stop/Street Name sign and pole.	SI-1376-16	4/20/16
JOSHUA RANCH DR	185	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1410-16	4/26/16
KARGER LN		@ 0.03 miles.	Install	Deliver 4 big and 6 small Barricades.	SI-1384-16	4/20/16
LOST VALLEY RD	107	Fabricate at shop.	Fabricate	Fabricate Address Plate.	SI-1326-16	4/7/16
MOUNTAIN SPRINGS DR	104	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1408-16	4/26/16
OLD #9 HWY		@ 9.3 miles.	Replace	Replace WFWOR with Road May Flood.	SI-1382-16	4/20/16
OLD #9 HWY		@ 9.6 miles.	Replace	Replace WFWOR with Road May Flood.	SI-1381-16	4/20/16
OLD #9 HWY		@ 9.4 and 9.5 miles.	Remove	Remove Barricade markers	SI-1383-16	4/20/16
OLD #9 HWY		@ 7.85 miles.	Install	Install 30mph sign with red flag.	SI-1391-16	4/21/16
OLD #9 HWY		@ 7.98 miles.	Replace	Replace faded 40 mph Speed Limit sign.	SI-1389-16	4/21/16
OLD #9 HWY		@ 7.85 miles.	Install	Install Intersecting Road sign.	SI-1390-16	4/21/16
OLD #9 HWY		All	Collect Data	Sign Inventory map. 7.8 to 9.8 miles.	SI-1385-16	4/21/16
OLD #9 HWY		@ 8.1 miles.	Replace	Replace Intersecting Road sign and support.	SI-1386-16	4/21/16
OLD #9 HWY		@ 7.8 to 9.8 miles.	Collect Data	GPS sign data.	SI-1393-16	4/21/16
OLD #9 HWY		@ 8.1 miles.	Install	Install 30 MPH sign with red flag.	SI-1387-16	4/21/16
OLD #9 HWY		@ 9.8 miles.	Replace	Replace faded 40 mph Speed Limit sign.	SI-1388-16	4/21/16
OLD COMFORT RD		@ 1.65 miles.	Replace	Replace 35 MPH sign.	SI-1352-16	4/14/16
OLD COMFORT RD		@ 0.6 miles.	Replace	Replace WFWOR to Road May Flood sign.	SI-1351-16	4/14/16
OLD COMFORT RD		@ 0.4 miles.	Replace	Replace WFWOR to Road May Flood sign.	SI-1350-16	4/14/16
OLD COMFORT RD		All.	Collect Data	GPS sign data.	SI-1346-16	4/14/16
POEHNERT RD	108	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1364-16	4/18/16
POSSUM CREEK RD		Road and Bridge.	Collect Data	Sign Inventory map. All.	SI-1349-16	4/14/16
RIVER BEND RD		@ 1.45 miles.	Repair	Repair loose WFWOR sign.	SI-1402-16	4/25/16
RIVER BEND RD		@ 1.4 miles.	Replace	Replace Flood Gauge sign and support.	SI-1404-16	4/26/16
S RIVER BEND RD	50	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1363-16	4/18/16
SISTER CRK	101	Fabricate at shop.	Fabricate	Fabricate 911 address plate.	SI-1409-16	4/26/16
SPANISH PASS RD	46	Solid Waste.	Replace	Replace Solid Waste sign support.	SI-1316-16	4/4/16
SPANISH PASS RD	46	Recycle Center.	Replace	Replace Recycle Center sign support.	SI-1315-16	4/4/16

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
TEN WEST DR		@ 0.8 miles.	Install	Install two delineators.	SI-1415-16	4/27/16
TEN WEST DR		@ 0.12 miles.	Repair	Repair bent over delineator.	SI-1413-16	4/27/16
TEN WEST DR		@ 1.13 miles.	Install	Install two delineators.	SI-1417-16	4/27/16
TEN WEST DR		@ 0.4 miles.	Install	Install two delineators.	SI-1414-16	4/27/16
TEN WEST DR		@ 1.06 miles.	Install	Install two delineators.	SI-1416-16	4/27/16
WARING WELFARE RD		@ 5.88 miles.	Replace	Replace needed Object Marker.	SI-1336-16	4/12/16
Total WO's For Pct 4		42				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct		CW				
Signs						
VARIOUS RD			Turn Signs	Fold up Watch for ice signs.	SI-1392-16	4/12/16
Total WO's For Pct		CW	1			

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders		116				



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Emergency Response
DEPARTMENT & PERSON MAKING REQUEST	Road & Bridge Ricky Pfeiffer, Road Supervisor
PHONE # OR EXTENSION #	830-249-9343 ext 656
TIME NEEDED FOR PRESENTATION	1 minute
WORDING OF AGENDA ITEM	Discuss and take action to pay Road & Bridge employees for emergency call out time.
REASON FOR AGENDA ITEM	Special compensation for flood related and debris pick up call out.
IS THERE DOCUMENTATION	Yes
WHO WILL THIS AFFECT?	Road & Bridge Department, Payroll
ADDITIONAL INFORMATION	None

**KENDALL COUNTY
Road & Bridge Department**

**EMERGENCY RESPONSE TIME
Summary: May 2016**

Employee Name	Date	Total Call Out Hrs	Compensated Time
Jose Guerrero	05/17/2016	9.0	9.0
Zach Pape	05/18/2016	9.0	9.0

The above listed employee(s) were called out to: call outs due to multiple issues related to rain/storms.

Emergency call out pay is time and a half of the employee's current hourly rate.

Approximate grand total amount: \$455.76

Commissioners Court: 05/23/2016



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016 OPEN SESSION	
SUBJECT	Adoption of the New Texas Food Establishment Rules 2016
DEPARTMENT & PERSON MAKING REQUEST	Brenda Bell, Health Department
PHONE # OR EXTENSION #	830-249-9343 Ext.214
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on approving Kendall County Order No. 05-23-2016 adopting the new State of Texas Food Establishment Rules.
REASON FOR AGENDA ITEM	State rules for food establishments.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	State, counties and municipalities
ADDITIONAL INFORMATION	The Texas Food Establishment Rules was updated in 2015. Adopted and approved by State Legislation.



KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 5/23/2016
OPEN SESSION

SUBJECT	Budget process - involvement of persons to be appointed as District Judge and Criminal District Attorney
DEPARTMENT & PERSON MAKING REQUEST	County Judge, Darrel L. Lux
PHONE # OR EXTENSION #	830-249-9343, ext. 212
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Discussion concerning appointment of 451st District Judge and Criminal District Attorney of Kendall County by the Governor, normal timeline for appointments, and related matters. Action as appropriate.
REASON FOR AGENDA ITEM	Legislation creating the 451st District Court and the office of Criminal District Attorney (CDA), eliminating the County Court at Law and the office of County Attorney, is effective January 1, 2017. Both the District Judge and the CDA will be appointed by the Governor. Information available indicates that the normal procedure for the appointment process would result in such appointments being made after the 2016 -2017 budget is adopted. It would assist the Commissioners Court in adopting the 2016 - 2017 budget if the persons selected for appointment were identified earlier so that they could participate in the budgeting process.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Budget for the 451st District Court and the office of Criminal District Attorney of Kendall County.
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT
AGENDA REQUEST**

COMMISSIONER COURT DATE: 5/23/2016 OPEN SESSION	
SUBJECT	Computer purchase
DEPARTMENT & PERSON MAKING REQUEST	Department of Public Safety: Trooper Eric Kendrick
PHONE # OR EXTENSION #	830-249-9343
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action on authorizing the transfer of funds to purchase a computer for Department 565, specifically \$390 from 10-565-53100 (Office Supplies), \$800 from 10-565-53330 (Operating), and \$65 from 10-565-54530 (Radio/Radar Repair & Maintenance) to 10-565-55510 (Data Processing Equipment).
REASON FOR AGENDA ITEM	Funds to buy a computer not requested in FY2016 Budget
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	DPS office located at Kendall County Sheriff's office
ADDITIONAL INFORMATION	None